

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
JANUARY 11, 2017**

A regular meeting of the Elmira Township board was held on January 11, 2017 at the Elmira Township hall commencing at 6:05 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Jessica Henke and Dale Holzschu.

Others in attendance were David Johanningsmeier and Assessor, Anna Wasylewski.

Diane P made a **motion** to accept the minutes as presented. Seconded by Dale and carried unanimously.

ASSESSOR'S REPORT:

Anna reported that there has been no significant change in the SEV, .9 of 1%.

OIL has requested a Tax Tribune in October but there are other tribunals in other townships before that, so we can wait and see what develops.

READING OF THE BILLS:

11564 Sylvester Tomaszewski, Dec, 2016 Board of Revue	50.00
11565 Susan Schaedig, clerk salary	1,059.91
11566 Ron Geiger, liquor inspector, ordinance officer	225.49
11567 Roderick Wright, Dec, 2016 Board of Revue	50.00
11568 Kenneth Tomaski, Dec, 2016 Board of Revue	50.00
11569 Jessica Henke, trustee salary	200.00
11570 Diane Franckowiak, supervisor salary	803.66
11571 Dale Holzschu, trustee salary	200.00
11572 Cynthia Prusakiewicz, Dec, 2016 Board of Revue	50.00
11573 Anna Wasylewski, assessor salary	1,500.00
11574 Sandra Maufort, deputy treasurer wages	378.00
11575 Diane Purgiel, treasurer salary	1,533.49
11576 Sandra Maufort, reimb mileage	16.20
11577 Diane Purgiel, reimb mileage, phone & internet	140.31
11578 Susan Schaedig, reimb mileage, phone & internet	62.40
11579 Diane Franckowiak, reimb use of computer, phone & internet	50.00
11580 Alpine Web, general website updates	40.00
11581 American Waste	90.00
11582 D & H Excavating, Dec, 2016 snowplowing	585.00

11583 Otsego County Treasurer, chargebacks	35.14
11584 United States Postal Service, assessor postage	705.00
11585 Michigan Townships Association, BOR registration	324.00
11586 Diane Franckowiak, reimb lodging for MTA Convention	309.00
11587 HDNW, Level 2 Water Assessment 2017, Health Dept	360.00
11588 Gleaners Life Insurance Society, Jessica Henke retirement	216.41
11589 Johnson Oil	281.90
11590 Centurylink	47.68
11591 Great Lakes Energy	452.48
11592 United States Postal Service, assessor postage	30.00
E-Pay January 2017 taxes	<u>1,634.36</u>
	11,480.43

Dale made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

MBANK SVGS 36,241.62 CHEMICAL BANK CD 110,696.87 FIRST FEDERAL ICS 21,274.80
 COMM FIN CD 214,077.14 GEN FUND 1ST FED CKG 92,270.42 **TOTAL 474,560.85**

CHEMICAL BANK TAX ACCT **46,791.55**

NEW BUSINESS:

Diane P made a **motion** to pay registration fees and wages for the Supervisor and Board of Revue members to attend the training on February 22, 2017. Seconded by Dale and carried unanimously.

Diane P made a **motion** to pay registration fees, mileage, meal stipend, wages and motel for any board member to attend the MTA Conference in Lansing on April 10-13, 2017.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Diane P and carried unanimously. Meeting adjourned at 6:45 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
FEBRUARY 8, 2017**

A regular meeting of the Elmira Township board was held on February 8, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others attending were Commissioner, Bruce Brown, Assessor, Anna Wasylewski, Ordinance Officer, Ron Geiger, Wolverine representative, Ken Bradstreet and resident Dave Johannigsmeier.

Diane P made a **motion** to accept the minutes as presented. Seconded by Jessica and carried unanimously.

PUBLIC COMMENT:

Bruce Brown stated that ground will be broken this spring for the tennis courts at the Sportsplex.

Ken Bradstreet stated that the Wolverine plant fires up 5-6 days a month.

Wolverine now owns 537 acres at their Elmira plant site.

ORDINANCE OFFICER REPORT:

Ron reported that the Weatherwax property has been cleaned up.

ASSESSOR'S REPORT:

Anna stated that the current taxable value for Elmira Township is 97 million before the new reports are out that will include Wolverine Power.

PLANNING COMMISSION REPORT:

Jessica stated that the PC will continue the current level of funding for the PC in 2017.

She also reported that the Recreation Committee has a target date of April 29, 2017 for removal of old equipment, disposal and preparation of the site. May 6, 2017 for the installation of new equipment.

READING OF THE BILLS:

11593 Kendra Brege, Jan Rec Committee mtg	30.00
11594 Syl Tomaszewski, Jan PC mtg	110.00
11595 Susan Schaedig, Clerk wages	1,059.91
11596 Sandra Maufort, deputy treasurer wages	220.50
11597 Ron Geiger, ordinance officer, liquor inspector	225.49
11598 Paul Hartmann, Jan PC mtg, rec committee mtg	140.00
11599 Jessica Henke, trustee wages, Jan rec & PC mtgs, class	460.00
11600 Gloria Torello, Jan Rec committee & PC mtgs	160.00
11601 Duane Hoffman, Jan PC mtg	110.00
11602 Diane Purgiel, treasurer's wages	1,533.49
11603 Diane Franckowiak, supervisor wages	803.66
11604 Dale Holzschu, trustee wages	200.00
11605 Anna Wasylewski, assessor salary	1,500.00
11606 Northern Michigan Review, Inc., minutes synopsis	32.38
11607 Dan Smith & Company, W2's and reports	210.00
11608 Otsego County Officers Association, dues & flags	240.00
11609 Otsego County Equalization Dept., 1,535 parcels @ 1.6	2,622.00
11610 Diane Purgiel, reimb mileage, internet & phone	128.98
11611 Diane Franckowiak, reimb use of computer, internet & phone	50.00
11612 Susan Schaedig, reimb, internet & phone	30.00
11613 American Waste	90.00
11614 D & H Excavating, Jan snowplowing	450.00
11615 BS & A Software, tax system-annual service	518.00
11616 Otsego County Parks & Recreation, Township portion of Rec Plan	450.00
11617 Purchase Power	149.97
11618 Johnson Oil, propane	154.14
11619 CenturyLink	47.68
11620 Great Lakes Energy	489.45
E Pay February taxes	<u>1,631.32</u>
	13,846.97

Dale made a **motion** to pay the bills. Seconded by Diane P and carried unanimously.

TREASURER'S REPORT:

Diane P reported that she has renewed the Chemical Bank CD at .25% for six months.

M Bank Svgs 36,247.58 Chem CD 113,143.79 First Fed ICS 21,279.31
Comm Fin CD 214,077.14 Gen Fund Ckg First Fed 140,977.24 **TOTAL 525,725.06**

Chemical Bank Tax Acct **144,165.10**

Sue made a **motion** to pay registration, mileage, motel, per diem and meals for Diane P to attend the Treasurer's Institute on May 8-11 in Mt Pleasant. Seconded by Jessica and carried unanimously.

NEW BUSINESS:

Diane F made a **motion** to adopt the Elmira Township Resolution For Criteria For Poverty Exemptions. Seconded by Diane P and carried unanimously.

Ayes: Diane F, Sue, Diane P, Jessica, Dale

Nays: None

Absent: None

Diane F made a **motion** to adopt the Elmira Township Resolution for the Poverty Exemption Income Guidelines and Asset Test. Seconded by Diane P and carried unanimously.

Ayes: Diane F, Sue, Diane P, Jessica, Dale

Nays: None

Absent: None

The March, 2017 Board of Review will be held on Tuesday, March 7, 2017 at 9:00 a.m. Monday, March 13, 2017 9:00 a.m. to 3:00 p.m. and Tuesday, March 14, 2017 3:00 p.m. to 9:00 p.m.

The board held a preliminary budget hearing and the budget hearing will be held on March 8, 2017 at the regular board meeting.

Board members discussed the possibility of upgrading 3.74 miles of Camp Ten Road in 2017. The board unanimously felt that it could commit up to 400,000.00 for the road project.

Diane P will ask the Otsego County Road Commission for definite figures for the Camp Ten Project.

Sue made a **motion** amend the General Fund Assessor 621.65 to come from the Fund Balance. Seconded by Diane P and carried unanimously.

Sue made a **motion** to amend the General Fund Clerk 1,150.00 to come from the Fund Balance. Seconded by Diane P and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica and carried unanimously. Meeting adjourned at 7:20 p.m..

Susan Schaedig, Clerk

ELMIRA TOWNSHIP
COUNTY OF OTSEGO
MARCH 8, 2017

A regular meeting of the Elmira Township board was held on March 8, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others in attendance were Dave Johannigsmeier, Assessor, Anna Wasylewski and Ken Bradstreet.

Dale made a **motion** to accept the minutes as presented. Seconded by Jess and carried unanimously.

PUBLIC COMMENT:

Ken Bradstreet stated that they are waiting for good weather for installing the silencer on the purging pipes.

ASSESSOR'S REPORT:

Anna reported that the Board of Review will be held next week on March 13, 2017 from 9:00 am to 3:00 p.m. and March 14, 2017 from 3:00 p.m. to 9:00 p.m.

She has received minimal protests and no mail requests. The taxable value is up 57 million. The current taxable value is 147,443,188. Last year was 90,423,804.

Anna stated that OIL is possibly looking at settling and not go to Tax Tribunal.

PLANNING COMMISSION:

Jess reported that the Planning Commission budget was approved for continuation at the current level.

Gloria stated that Playworld provided a bid of \$16,287.70 for the "Funcenter". She will make arrangements for the final bid and order placement.

Jess will bring the final bid to the Township board meeting for approval.

READING OF THE BILLS:

11621 Sylvester Tomaszewski, BOR class, PC	220.00
11622 VOID	
11623 Susan Schaedig, reimb phone & internet	30.00

11624 Sandra Maufort, deputy treasurer	504.00
11625 Ron Geiger, liquor inspector, ordinance officer	225.51
11626 Roderick Wright, BOR class	110.00
11627 Paul Hartmann, PC mtg, Rec Committee mtg	140.00
11628 Kendra Brege, Rec Comm mtg	30.00
11629 Kenneth Tomaski, BOR class	110.00
11630 Jessica Henke, trustee salary, Rec Comm, PC mtg	340.00
11631 Gloria Torello, PC mtg, Rec Comm mtg	160.00
11632 Doreen Ostrander, hall cleaning	275.00
11633 Diane Purgiel, treasurer's salary	1,533.61
11634 Diane Franckowiak, supervisor's salary, BOR class	923.74
11635 Dale Holzschu, trustee salary	200.00
11636 Anna Wasylewski, assessor salary	1,500.00
11637 Sandra Maufort, reimb mileage	5.35
11638 Diane Franckowiak, reimb use of computer, internet & phone	50.00
11639 Diane Purgiel, reimb mileage, phone & internet	139.68
11640 I.T. Right, anti virus	30.00
11641 Susan Schaedig, clerk's salary	1,059.98
11642 American Waste	90.00
11643 D & H Excavating, Feb snowplowing	247.50
11644 Dunn's Business Solutions, ink for signature stamp	8.95
11645 Northern Michigan Review, Inc, minutes synopsis, 2 months	60.13
11646 Fidler Technologies, Inc, receipt books tax acct	584.69
11647 Johnson Oil, propane	222.94
E-Pay March taxes	1,869.40
11648 CenturyLink	47.68
11649 Great Lakes Energy	<u>485.03</u>
	11,203.19

Diane P made a **motion** to pay the bills. Seconded by Jess and carried unanimously.

TREASURER'S REPORT:

Diane P stated that she balanced as of March 1, 2017. She did not receive many taxes after the February 28th deadline.

MBank Svgs 36,253.94 Chemical Bank CD 113,143.79 First Federal ICS 21,283.39
Comm Fin CD 214,077.14 First Federal ckg 174,353.38 **TOTAL 559,111.64**

Chemical Bank Tax Acct **10,992.59**

Meeting recessed at 6:27 p.m. for Budget Hearing.

The board discussed board salaries which had not been raised since 2013 with the exception of the Trustee wages which were increased in 2016 from 1,546 to 2,400.

The board decided to raise the Supervisor's salary to 10,000 from 9,644.

Diane F stated that some townships with similar populations pay their treasurer and clerk the same wages. The board discussed the situation and decided not to make the treasurer's salary two parts; one based on wages and the other collection of summer taxes but all one amount since it looks like there will always be a summer tax collection.

If the collection of taxes reverts back to only one collection in the future, the treasurer's salary will remain the same as the clerk's.

The treasurer's base salary is 12,179.00 plus 5,683.00 with a total of 18,402.00. The clerk's salary is 12,179.00. The board decided to give the two offices a three percent raise plus give the clerk the same salary as the treasurer. The salary amount will be 18,954.00 for the clerk and the treasurer.

The recommended income for budget year 2017-2018 is 333,139.00 and recommended expense is 591,503.00. \$400,000.00 is budgeted for Camp Ten Road so 258,364.00 will have to come from the Fund Balance.

The meeting was resumed at 6:45 p.m.

NEW BUSINESS:

Diane P made a **motion** to accept the 2017-2018 budget as presented. Seconded by Jessica and approved unanimously.

Jessica made a **motion** in the form of a salary resolution to establish the Supervisor's salary for FY2017-2018 as 10,000.00. Seconded by Dale and carried unanimously.
Ayes Diane F, Sue, Diane P, Jess, Dale Nays None Absent None

Jessica made a **motion** in the form of a salary resolution to establish the Treasurer's salary for FY2017-2018 as 18,954.00. Seconded by Dale and carried unanimously.
Ayes Diane F, Sue, Diane P, Jess, Dale Nays None Absent None

Diane F made a **motion** in the form of a salary resolution to establish the Clerk's salary for FY2017-2018 as 18,954.00. Seconded by Dale and carried unanimously.
Ayes Diane F, Sue, Diane P, Jess, Dale Nays None Absent None

The board discussed renting the hall for a tack sale. It was decided not to rent it out for that type of activity. The hall is used mainly for funerals and meetings.

Diane P made a **motion** to approve the bid amount of 3,900 submitted by Jason Card for the updating of partitions in the restrooms. Seconded by Dale and carried unanimously.

Jessica made a **motion** to accept the bid from Playworld for 17,217.70 for the Funcenter, wood fiber, mats and installation supervision of the playground equipment is included. Seconded by Dale and carried unanimously.

Sue made a **motion** to amend the General Fund Board of Revue 295.30 to come from the Fund Balance. Seconded by Diane F and carried unanimously.

Sue stated that she signed a contract with Gaylord Community Schools to conduct the districts elections in Elmira Township for a four year period. 2017-2021

Diane P informed the board that Daniel Starinsky asked the road commission to abandon a road which is an easement on his and Lisa Scott's property on West Martin Lake Road. Since the easement leads to the waterfront, the township board and the DNR need to be notified. The Road Commission will hold a public special hearing at a later date.

The township has no interest in the abandonment.

Diane P made a **motion** to sign a contract with the Otsego County Road Commission for \$400,000.00 to upgrade North Camp Ten Road to Class A in 2017. Seconded by Sue and carried unanimously.

The total cost of Camp Ten Rd is 1,241,920.00. The Road Commission and the road millage will help with the 841,920.00.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jess and carried unanimously. Meeting adjourned at 7:24 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
APRIL 12, 2017**

A regular meeting of the Elmira Township board was held on April 12, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu.

Assessor, Anna Wasylewski and County Commissioner, Bruce Brown were also present.

Dale made a **motion** to accept the minutes as presented. Seconded by Jess and carried unanimously.

PUBLIC COMMENT:

Bruce stated that the Personal Property tax is up to 6.5% because of the Wolverine Power Plant.

ASSESSOR'S REPORT:

Anna reported that there were only two persons that came to the Board of Revue. Six veterans also applied for their tax exemption.

The books are balanced and she is starting on the Field Work.

Anna stated that O.I.L. would like to settle. Elmira has six parcels or 15 wells and the township would lose \$200.00 per year on all properties.

Diane P made a **motion** to accept the O.I.L. proposed settlement. Seconded by Dale and carried unanimously.

Anna asked the board for some financial help for the assessing classes. The board advised her to put a plan together and bring it to the board.

PLANNING COMMISSION REPORT:

Jess stated that there was no PC meeting in March. Tear down is slated for Saturday morning, April 29, 2017. Installation of the equipment will be May 20, 2017.

FIRE AUTHORITY REPORT:

Diane F reported that the Elmira-Warner Fire Department will host an Easter egg hunt on April 15, 2017 at 1:00 p.m. at the fire hall.

READING OF THE BILLS:

11650 Michigan Municipal Treasurer's Ass'n, registration	325.00
11651 Sylvester Tomaszewski, Board of Revue	270.00
11652 Susan Schaedig, Clerk's salary	1,579.50
11653 Susan Schaedig, Reimb phone & internet	30.00
11654 Ron Geiger, ordinance officer and liquor inspector	225.49
11655 Roderick Wright, Board of Revue	270.00
11656 Kenneth Tomaski, Board of Revue	200.00
11657 Jessica Henke, Trustee salary	1,579.50
11658 Diane Purgiel, treasurer's salary	833.33
11659 Diane Franckowiak, Supervisor's salary	200.00
11660 Dale Holzschu, Trustee salary	1,500.00
11661 Anna Wasylewski, assessor salary	91.53
11662 Diane Purgiel, reimb mileage and phone & internet	8,608.85
11663 Playworld Midstates	50.00
11664 Diane Franckowiak, reimb use of computer, phone & internet	1,000.00
11665 S.A.N.E.	500.00
11666 Pitney Bowes, postage-reserve account	90.00
11667 American Waste	35.65
11668 Walmart	37.00
11669 Northern Michigan Review, Inc. minutes	112.50
11670 D & H Excavating, snowplowing	255.26
11671 Johnson Oil, propane	47.78
11672 Centurylink	483.90
11673 Great Lakes Energy	101.00
11674 Michigan Townships Ass'n. registration Plng & Zoning-Jess	241.21
11675 Cummins-Bridgeway, yearly inspection	<u>1,786.02</u>
EFTPS April taxes	20,723.52

Jess made a **motion** to pay the bills. Seconded by Diane P and carried unanimously.

TREASURER'S REPORT:

Diane stated that she has balanced with the Otsego County Treasurer.

MBank Svgs 36,259.50 Chemical Bank CD 113,143.79 First Federal ICS 21,287.90
Comm Fin CD 214,129.93 Gen Fund 1st Fed Ckg 156,521.24 **TOTAL 541,342.36**

Chemical Bank Tax Acct 10,993.77

OLD BUSINESS:

Diane P informed the board that the Otsego County Road Commission will hold an abandonment hearing on May 18, 2017 at 9:15 a.m. on the Daniel Starinsky and Lisa Scott properties on West Martin Lake Road.

NEW BUSINESS:

Sue made a **motion** to accept Gaylord Community Schools Agreement for Collection of Summer School Property Taxes. The Township agrees to collect 50% of the total school property taxes as certified by the school district for levy on July 1, 2017 on all properties within the township. Elmira to be paid \$2.50 per parcel by September 30, 2017. Seconded by Diane P and carried unanimously.

Diane F made a **motion** to contract with SANE for the term beginning April 1, 2017 through March 31, 2018 for an annual fee of \$1,000. SANE will identify trends of illegal drug use and sales, identify drug traffickers and organizations, and develop criminal cases and provide assistance and support to other law enforcement agencies. Seconded by Jessica and carried unanimously.

Diane F stated that the DEQ will be holding a public hearing at the Elmira Township hall for an air quality permit for East Jordan Iron Works on April 27, 2017.

Diane F informed the board that the law office of Bryan Graham has increased the telephone retainer fee from 155.00 to 160.00. The Township currently uses an on call basis.

Diane F made a **motion** to pay registration fees and per diem for Jess Henke to attend the Introduction to Planning & Zoning on May 24, 2017 at Treetops in Gaylord. Seconded by Diane P and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jess and carried unanimously. Meeting adjourned at 6:50 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
MAY 10, 2017**

A regular meeting of the Elmira Township board was held on May 10, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel, Trustees, Jessica Henke and Dale Holzschu.

Others attending were Assessor, Anna Wasylewski, Ordinance Officer, Ron Geiger and Ken Bradstreet of Wolverine Power.

Dale made a **motion** to accept the minutes as presented. Seconded by Jessica and carried unanimously.

PUBLIC COMMENT:

Ken Bradstreet stated that the Wolverine Plant has been running around the clock due to high demand.

The project of installing the relief valves on the mufflers was completed at the end of April.

ASSESSOR'S REPORT:

Anna reported that she has received a consent judgement from O.I.L. and the matter will be resolved.

She is working in the field and has 299 parcels to go for 2017.

ORDINANCE OFFICER REPORT:

Ron Geiger stated that he has not received any new complaints.

PLANNING COMMISSION REPORT:

Jessica stated that the park project for tear down was completed on April 29th and installation for the new playground equipment is scheduled for May 20, 2017.

The Township Board reviewed the Elmira Township Planning Commission By-Laws updates final draft.

Diane P made a **motion** to approve the amended ETPC By-Laws. Seconded by Dale and approved unanimously.

READING OF THE BILLS:

11676 *שטרן שחורדיה סלר* *Stern Schwarzfeld*

160050

READING OF THE BILLS:

11676 Susan Schaedig, Clerk Salary, mtgs	1,699.50
11677 Ron Geiger, Ordinance Officer, Liquor Inspector	225.49
11678 Paul Hartmann, PC & Rec meetings	140.00
11679 Kendra Brege, Rec meeting	30.00
11680 Jessica Henke, Trustee salary, PC & Rec meetings, Ass'n mtg	400.00
11681 Gloria Torello, PC & Rec meetings	160.00
11682 Duane Hoffman, PC mtg	110.00
11683 Doreen Ostrander, Dominion Voting Systems meeting	60.00
11684 Diane Purgiel, Treasurer's Salary, mtgs & Conference	2,119.50
11685 Diane Franckowiak, Supervisor's Salary, mtgs	893.33
11686 Dale Holzschu, Trustee salary & mtg	260.00
11687 Anna Wasylewski, Assessor Salary	1,500.00
11688 USPO, postage-clerk	147.00
11689 Diane Purgiel, reimb phone & internet, mileage	110.38
11690 Susan Schaedig, reimb phone, internet & mileage	55.68
11691 Byte Jumper, Sophos antivirus	53.00
11692 Michigan Ass'n of Planning, membership dues	300.00
11693 Spartan Sewer & Septic	90.00
11694 Diane Franckowiak, reimb use of computer, phone & internet	50.00
11695 Alpine Web	40.00
11696 American Waste	90.00
11697 Dunn's Business Solutions, copies & envelopes	11.36
11698 American Waste, park clean-up	90.00
11699 Purchase Power	149.97
11700 VOID	
11701 Michigan Townships Association, dues & legal defense	1,443.43
11702 American Waste, balance of 125.00	35.00
11703 Great Lakes Energy	483.58
11704 Centurylink	47.78
11705 Playworld Midstates, balance of play equipment	8,608.85
E-Pay May taxes	<u>1,850.52</u>
	21,254.37

Jessica made a **motion** to pay the bills. Seconded by Dale and carried unanimously.

TREASURER'S REPORT:

MBank Savings 36,265.66 Chemical Bank 113,143.79 First Federal ICS 21,292.27
Comm Fin CD 214,129.93 Gen Fund Checking 174,938.84 **TOTAL 559,770.49**

Chemical Bank Tax Account **10,994.67**

Diane P informed the board about fraud, online bill payment and other information she obtained from the Treasurer's Conference she had attended.

She is working with Chemical Bank on an analysis to assist with township banking practices. Diane will be getting information to bring to the board on an image scanner for checks with no fees.

There being no further business to come before the board Dale made a **motion** to adjourn. Meeting adjourned at 6:55 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
JUNE 14, 2017**

A regular meeting of the Elmira Township board was held on June 14, 2017 at the Elmira Township hall commencing at 6:05 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Diane Franckowiak, Diane Purgiel, Dale Holzschu, Jessica Henke
Absent: Susan Schaedig

Also present were Assessor, Anna Wasylewski and Ordinance Officer, Ron Geiger.

Minutes from the May 10, 2017 meeting were approved as corrected with motion by Diane Purgiel and seconded by Jessica Henke, M/C.

Public comment was observed from 6:10 pm to 6:11 pm, with no public wishing to address the board.

COMMITTEE REPORTS:

Assessor: Anna reported that the June 1st deadline for Principle Residence exemptions (PRE'S) went well, will need a short Board of Review meeting on July 18, 2017 at 9:00 am. Discussed the new pending Tribunal case that has been filed by Riverside against numerous townships. More information will be gathered before a decision will be made as to fight it or stipulate to the figures.

Ordinance Officer: Ron has followed up on the Weatherwax property and they are working on the problems and there are no other complaints at this time.

Planning/Recreation Committee: The planning committee looked over the proposed language changes to the County Zoning Ordinance in regard to Site planning and approved the changes to come to the Township Board for final approval.

Diane Purgiel made the **motion** to accept the proposed language changes for Section 23 Site Plan Review along with the Site Plan Review application, seconded by Jessica Henke, M/C.

The install of the new play structure was completed. There are leftover wood chips and Jessica Henke offered to purchase them for the price the board paid for them which was \$31.00 per cubic yard. The board agreed to the purchase.

Gloria Torello has indicated she would be done serving on the recreation committee in July. That leaves 3 members for now and new members will be considered in the future if necessary.

READING OF THE BILLS:

11706	Sylvester Tomaszewski, May PC mtg	110.00
11707	Susan Schaedig, Clerk's salary	1,579.50
11708	Susan Schaedig, reimb mileage, phone-internet, plants, mulch	79.44
11709	Ron Geiger, ordinance officer, liquor inspector	225.49
11710	Paul Hartmann, May PC & Rec Committee mtgs	140.00
11711	Kendra Brege, Rec Committee mtg	30.00
11712	Jessica Henke, Trustee salary, May PC & Rec Committee mtgs	400.00
11713	Gloria Torello, May PC & Rec Committee mtgs	160.00
11714	Duane Hoffman, May PC mtg	110.00
11715	Doreen Ostrander, hall cleaning & garden	150.00
11716	Diane Purgiel, Treasurer's salary	1,579.50
11717	Diane Franckowiak, Supervisor's salary	833.33
11718	Dale Holzschu, Trustee salary	200.00
11719	Anna Wasylewski, Assessor's salary	1,500.00
11720	Spartan Sewer & Septic	90.00
11721	Municipal Retirement Systems, Inc., annual fee	220.00
11722	Gleaners Life Insurance Society, retirement	4,576.80
11723	Voya Financial, retirement	2,274.48
11724	American Waste	90.00
11725	Forman Mechanical LLC, boiler repair	443.57
11726	Paul Hartmann, reimb-pizza for volunteers at park	50.60
11727	Jessica Henke, reimb mileage recycle cardboard	13.05
11728	Diane Purgiel, reimb mileage, phone& internet, conference	508.33
11729	Diane Franckowiak, reimb use of computer, internet & phone	50.00
11730	Walmart, cleaning supplies	25.30
11731	Northern Michigan Review, Inc.	32.38
11732	Centurylink	50.02
11733	Otsego County, Land Use contribution-zoning	6,180.00
11734	Mark Rygwelski, cleanup and mowings	1,880.00
11735	VOID	
11736	Great Lakes Energy	<u>472.36</u>
		24,054.15

Dale Holzschu made the **motion** to pay the bills presented, second by Jessica Henke, M/C.

TREASURER'S REPORT:

Summer tax collection will be starting soon. An issue with Dan Franckowiak, his mortgage company paid his taxes late and made it out to wrong entity. The treasurer continues to work with them to make the correction.

Diane Purgiel presented a second right to refusal of the township to purchase county foreclosed properties. Dale Holzschu made the **motion** to waive our rights to all parcels in Elmira Township that were foreclosed upon in March of 2017 for tax year 2014. Seconded by Jessica Henke, M/C.

M Bank Svgs 36,271.22 Chemical CD 113,143.79 First Fed ICS 21,296.79
Comm Fin CD 214,129.93 First Fed Ckg 142,213.57 **TOTAL 527,055.30**

Chemical Bank Tax Acct **10,995.60**

OLD BUSINESS:

The Otsego County Road Commission will open bids on Thursday, June 15, 2017 for the construction work to be done on Camp Ten Rd. with township financial support. They have five bids so far, some local contractors. The work could begin after the Fourth of July.

Discussed reimbursing Jim Theisen for the use of his tractor during the recent park renovations. Diane Purgiel made a **motion** to offer a \$100.00 reimbursement to Mr. Theisen, second by Jessica Henke, M/C.

NEW BUSINESS:

Diane Purgiel made a **motion** to adopt Principles of Governance which states that the Township will maintain the highest standards and traditions of Michigan townships. Seconded by Jessica Henke, M/C.

With no further business to come before the board, Dale Holzschu made a **motion** to adjourn, seconded by Jessica Henke, M/C. Meeting was adjourned at 7:00 p.m..

Respectfully Submitted,
Diane Franckowiak
Susan Schaedig, Clerk

ELMIRA TOWNSHIP
COUNTY OF OTSEGO
JULY 12, 2017

A regular meeting of the Elmira Township board was held on July 12, 2017 at the Elmira Township hall commencing at 6:05 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Diane Franckowiak, Susan Schaedig, Jessica Henke and Dale Holzschu. Diane Purgiel was absent.

Ordinance Officer, Ron Geiger and Assessor, Anna Wasylewski were also present.

Jessica Henke made a **motion** to accept the minutes as presented. Seconded by Dale. M/C.

ORDINANCE OFFICER REPORT:

Ron stated that he does not have any new complaints.

ASSESSOR'S REPORT:

Anna stated that she continues to work towards the 20% field work completion. Riverside is another tax tribunal case and the township is following the results from other entities before taking any action.

Anna informed the board that she has signed up for Level III classes.

She stated that Tim Haller is applying for a 100 percent military tax exemption. He lives in Grand Rapids and has not been able to supply any documentation.

PLANNING COMMISSION REPORT:

Jess reported that the recreation committee discussed future plans for the park.

READING OF THE BILLS:

11737 Susan Schaedig, Clerk's salary	1,579.50
11738 Anna Wasylewski, Assessor's salary	1,500.00
11739 Sylvester Tomaszewski, June PC mtg	110.00
11740 Ron Geiger, Ordinance Officer, liquor inspector salary	225.49
11741 Paul Hartmann, June PC & Rec mtgs	140.00
11742 Kendra Brege, June Rec mtg	30.00
11743 Jessica Henke, Trustee salary, June PC and Rec mtgs	340.00
11744 Duane Hoffman, June PC mtg	110.00
11745 Diane Purgiel, Treasurer's salary	1,579.50
11746 Diane Franckowiak, Supervisor's salary	833.33

11747 Dale Holzschu, Trustee salary	200.00
11748 Alpine Web	40.00
11749 Diane Purgiel, reimb plat book, mileage, cable, phone, internet	148.19
11750 Spartan Sewer & Septic	90.00
11751 Susan Schaedig, reimb internet-phone, mileage	41.24
11752 Diane Franckowiak, reimb use of computer, phone & internet	50.00
11753 Roderick Wright, wages park bell, hall repair	990.00
11754 Gloria Torello, PC & Rec mtgs	160.00
11755 American Waste	90.00
11756 Dan Smith & Company, audit review & F-65	2,200.00
11757 Northern Michigan Review Inc.	27.75
11758 Anna Wasylewski, reimb postage	6.10
11759 Michigan Townships Association, registration 8-30-2017	178.00
11760 James Theisen	100.00
11761 VOID	
11762 Great Lakes Energy	473.80
11763 Centurylink	50.28
E-Pay United States Treasury, July taxes	<u>1,832.74</u>
	13,125.92

Dale made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

Diane Purgiel reported that the actual road work will begin the third week of August and planning to have the project completed by the middle of September.

She had a concern brought to her attention about a loud hissing sound or steam sound about 6-8 times a day on the weekends. They are not aware if the sounds happen during the week but it startles you when it goes off. Diane would like Ken Bradstreet's contact information.

Green Trees Golf paid their 2016 personal property taxes. All personal property for 2016 is collected.

The Road Commission has asked if the township would be able to come up with \$100,000.00 by 2019 to do Theisen Road with the grant money. OCRC is in the process of getting prices for doing North Townline from Allis Road to Theisen. Depending on the total and what we would like to do first, they would like to do one of these roads in 2019. Livingston would partner on North Townline.

MBank Svgs 36,277.78 Chemical Bank 113,143.79 First Fed ICS 21,296.79
Comm Financial CD 214,183.32 Gen Fund Checking 160,072.45 **TOTAL 544,974.13**

OLD BUSINESS:

The board decided to have the township Clean- Up Day on September 16, 2017.

NEW BUSINESS:

Susan Schaedig made a **motion** to adopt a resolution for a grant from the State of Michigan to purchase a new voting system(Dominion Voting Systems, Inc.). Seconded by Diane Franckowiak. Motion carried.

Ayes: Diane Franckowiak, Susan Schaedig, Jessica Henke, Dale Holzschu

Nays: None

Absent: Diane Purgiel

The July Board of Review is scheduled for Tuesday, July 18, 2017 at 9:00 a.m..

There will be a special election on November 7, 2017 by the EMS board requesting a millage amount of 0.78 mills.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica. Meeting adjourned at 6:55 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
AUGUST 9, 2017**

A regular meeting of the Elmira Township Board was held on August 9, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Diane Franckowiak, Susan Schaedig, Diane Purgiel, Dale Holzschu and Jessica Henke.

Also in attendance were Ordinance Officer, Ron Geiger, Assessor, Anna Wasylewski and residents, Mr. & Mrs. Kenney and David Johannigsmeier.

Jessica made a **motion** to accept the minutes as presented. Seconded by Dale and carried. Diane P abstained since she had been absent.

ORDINANCE OFFICER REPORT:

Ron stated that the Jaroneski property at Camp Ten and M-32 has not been mowed around the barn area.

There have been no new complaints and Ron will be gone for three months.

Sue made a **motion** to appoint Dale Holzschu as temporary liquor inspector to replace Ron Geiger for three months. Seconded by Diane P and carried unanimously.

ASSESSOR'S REPORT:

Anna stated that the Tax Tribunal OIL case has been vacated due to an error and the case will be reopened later.

The township still can stipulate until the prehearing. The case is scheduled for a prehearing in October which would require an appraisal and an attorney to handle the case.

The board will wait for a response from OIL attorney.

PLANNING COMMISSION:

Jessica stated that they plan on purchasing an acrylic backboard and two chains for a cost around 300.00.

The Rec Committee elected Jessica Henke as Chair, Paul Hartmann as Secretary and Kendra Brege as Vice-Chair.

Jessica will start working on pavilion quotes.

Rocky will be placing the bell and structure at the park.

READING OF THE BILLS:

11764 Sylvester Tomaszewski, July PC and BOR	160.00
11765 Susan Schaedig, Clerk salary	1,609.50
11766 Sandra Maufort, deputy treasurer wages	175.50
11767 Ron Geiger, ordinance officer, liquor inspector salaries	225.49
11768 Roderick Wright, July BOR, school bell	1,964.00
11769 VOID	
11770 Paul Hartmann, PC & Rec Committee wages	160.00
11771 Kendra Brege, July Rec Committee mtg	30.00
11772 Kenneth Tomaski, July BOR wages	50.00
11773 Jessica Henke, Trustee, PC & Rec mtgs wages	340.00
11774 Gloria Torello, July PC mtg	140.00
11775 Duane Hoffman, July PC mtg	110.00
11776 Diane Purgiel, Treasurer's wages	1,609.50
11777 Diane Franckowiak, Supervisor's wages	863.33
11778 Dale Holzschu, salary & Ass'n mtg	230.00
11779 Anna Wasylewski, Assessor's salary	1,500.00
11780 Ass'n of Public Treasurers US & Canada, membership renewal	145.00
11781 Spartan Sewer & Septic	90.00

Diane P made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

MBank Svgs 36,283.74 First Federal ICS 171,305.68 Comm Fin CD 214,183.32
Gen Fund Ckg 107,007.15 **TOTAL 528,779.89**

Chemical Bank Tax Acct 56,611.57

Sue made a **motion** to accept the new Tax Rate Request(L-4029). Taxable value for 2017 is \$147,102,582. The Township Allocated millage is .8824. Seconded by Diane P and carried unanimously.

FIRE AUTHORITY:

Diane F stated that the firefighters will be holding their annual open house on September 9th from 3:00 to 7:00 p.m..

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica and carried unanimously. Meeting adjourned at 6:34 p.m..

Susan Schaedig, Clerk

Jessica will start working on pavilion quotes.

Rocky will be placing the bell and structure at the park.

READING OF THE BILLS:

11764 Sylvester Tomaszewski, July PC and BOR	160.00
11765 Susan Schaedig, Clerk salary	1,609.50
11766 Sandra Maufort, deputy treasurer wages	175.50
11767 Ron Geiger, ordinance officer, liquor inspector salaries	225.49
11768 Roderick Wright, July BOR, school bell	1,964.00
11769 VOID	
11770 Paul Hartmann, PC & Rec Committee wages	160.00
11771 Kendra Brege, July Rec Committee mtg	30.00
11772 Kenneth Tomaski, July BOR wages	50.00
11773 Jessica Henke, Trustee, PC & Rec mtgs wages	340.00
11774 Gloria Torello, July PC mtg	140.00
11775 Duane Hoffman, July PC mtg	110.00
11776 Diane Purgiel, Treasurer's wages	1,609.50
11777 Diane Franckowiak, Supervisor's wages	863.33
11778 Dale Holzschu, salary & Ass'n mtg	230.00
11779 Anna Wasylewski, Assessor's salary	1,500.00
11780 Ass'n of Public Treasurers US & Canada, membership renewal	145.00
11781 Spartan Sewer & Septic	90.00
11782 American Waste	90.00
11783 Alpine Web	480.00
11784 BS&A Software, assessing system service/support	565.00
11785 Byte Jumper, virus removal	95.00
11786 I.T Right, remote backup service	500.00
11787 Apex Software	235.00
11788 Warner Township, reimb for Warner Cemetery	2,548.77
11789 Mark Rygwelski, mowing	840.00
11790 Gloria Torello, reimb use of computer	125.00
11791 Roderick Wright, reimb paint & epoxy	62.73
11792 Diane Purgiel, reimb phone, internet, mileage	102.89
11793 Diane Franckowiak, reimb, phone & internet, use of computer	50.00
11794 Susan Schaedig, reimb, phone & internet, mileage	67.45
11795 Purchase Power, treasurer postage	149.97
11796 Great Lakes Energy	474.04
11797 CenturyLink	50.26
11798 Accident Fund	765.00
11801 Crossroads Industries Inc., clean-up day postcards	447.60
E-Pay US Treasury August taxes	<u>2,094.04</u>
	19,146.07

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
SEPTEMBER 13, 2017**

A regular meeting of the Elmira Township Board was held on September 13, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others attending were: Ken Bradstreet of Wolverine Power, Adam Gandolphi of Par Plan, County Commissioner, Bruce Brown, Assessor, Anna Wasylewski and resident Dave Johannigsmeier.

PUBLIC COMMENT:

Adam Gandolphi of Par Plan Insurance stated that the township has received \$900.00 in dividends. The Plan is giving \$5,000 safety grants twice yearly. The next one opens on October 1st and closes November 30, 2017. The premium for the insurance went up 170.00.

Commissioner, Bruce Brown informed the board that the PACE(Property Assessed Clean Energy) Plan was approved by Otsego County. It will allow business to borrow to make energy improvements.

Ken Bradstreet of Wolverine Power discussed the issues in regard to the complaints of the plant.

PLANNING COMMISSION:

Jessica stated that the PC reviewed Michigan Open Meetings, FOIA and Michigan Zoning Enabling Acts and the ETPC Handbook.

Jessica stated that the goals for the Recreation Committee in 2018 is to replace the 3 picnic tables that are peeling, work on bids for the construction of a pavilion, purchase grills, picnic tables for the pavilion and a funnel ball hoop.

The Committee is considering an ice rink at the park. The township board felt that the rink may not be feasible.

Jessica will price the repainting of Elmira signs and the goal is to add new plants and color to make the signs more noticeable.

The barrels need to be refinished but some are beyond repair. There was discussion of putting some low maintenance perennials along with some annuals.

Diane P made a **motion** to accept the minutes as presented. Seconded by Dale and carried unanimously.

READING OF THE BIIS:

11799 Roderick Wright, completion of the school bell	2,713.48
11800 Roderick Wright, reimb bell material	168.67

11802	Sylvester Tomaszewski, August PC meeting, class	240.00
11803	Susan Schaedig, Clerk's Salary	1,579.50
11804	Sandra Maufort, wages deputy treasurer	207.00
11805	Ron Geiger, ordinance officer, liquor inspector	225.49
11806	Kendra Brege, Recreation Comm Aug meeting	30.00
11807	Jessica Henke, trustee salary, Aug PC and Rec meetings	340.00
11808	Duane Hoffman, August PC mtg and class	220.00
11809	Diane Purgiel, Treasurer's salary	1,579.50
11810	Diane Franckowiak, Supervisor salary	833.33
11811	Dale Holzschu, Trustee salary	200.00
11812	Anna Wasylewski, Assessor salary	1,500.00
11813	Spartan Sewer & Septic	90.00
11814	Municipal Underwriters of Michigan, Inc., insurance premium	6,807.00
11815	Mark Rygwelski, mowing	465.00
11816	Probuild, bell material	1,018.38
11817	American Waste	90.00
11818	Mid North Printing, treasurer envelopes	179.20
11819	Diane Purgiel, reimb phone & internet, mileage	129.11
11820	Susan Schaedig, reimb, phone & internet	30.00
11821	Diane Franckowiak, reimb phone & internet, use of computer	50.00
11822	Susan Schaedig, reimb paint & rollers-bell	47.91
11823	Anna Wasylewski, reimb assessor class tuition	750.00
11824	Centurylink	50.26
11825	Great Lakes Energy	473.40
9	Michigan Dept of Treasury, 3 rd quarter withholding taxes	916.14
E-Pay	United States Treasury, Sept withholding taxes	<u>2,245.02</u>
		23,544.91

Dale made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

Diane P reported that taxpayers are using the bank to pay their taxes. Not many are using their credit cards.

MBank SVGS 36,289.90 First Federal ICS 171,334.86 Comm Fin CD 214,183.32
 Gen Fund 1st Fed Checking 132,565.31 **TOTAL 554,373.39**

Chemical Bank Tax Acct **417,537.72**

ASSESSOR'S REPORT:

Anna informed the board of the new Certification Level Requirements for 2018 released by the State Tax Commission. MCAO Level: State equalized value is less than \$527,000.000 and the combined state equalized value of the commercial, industrial, and utility real and person classifications plus assessed value of special acts properties is less than 20% of \$527,000,000 (or \$105,400,000).

Elmira is at \$105,378,400 which is just below by \$21,600.

Anna is currently registered for Level 3 classes which will begin September 18, 2017.

The attorney for OIL, Mr. Matheson is appealing to the Court of Appeals the decision of the State Tax Tribunal denying petitioners motion for reconsideration of the stipulation. There still has been no decision in the Bagley Township case since July 21, 2017.

The board directed Diane Purgiel to contact attorney, Paul Slough to see if he can assist the township in resolving this issue.

Anna is hoping to complete inspection of the 200 of remaining parcels by November 15, 2017.

OLD BUSINESS:

Diane P made a **motion** to give the Assessor a 3% raise in salary and a training fund of \$750.00 for education. Seconded by Sue and carried unanimously.

Diane P stated that paving on Camp Ten will be on September 14th and 15th and 18th and 19th. The project should be completed in about two weeks.

The school bell has been completed, painted and installed at the park.

NEW BUSINESS:

The annual Road Commission meeting will be held on October 19th at 11:00 a.m. at the Otsego County Road Commission.

Diane F made a **motion** to accept Mark Rygwelski's quote for snowplowing at the Elmira Township Hall/Fire Hall and pump house per instruction. Not to exceed \$60.00 each time for the 2017/2018 season. Not responsible for ice control (salt/sand). Seconded by Jessica and carried unanimously.

Sue made a **motion** to sell to Don Franckowiak for \$1.00 one entire section of the fence located at the township park. Seconded by Jessica and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica and carried unanimously. Meeting adjourned at 7:10 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
OCTOBER 11, 2017**

A regular meeting of the Elmira Township Board was held on October 11, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Supervisor, Diane Franckowiak, Clerk Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others attending were County Administrator, Rachael Frisch, County Commissioner, Bruce Brown, Assessor, Anna Wasylewski and resident, Dave Johannigsmeier.

Jessica made a **motion** to accept the minutes as presented. Seconded by Dale and carried unanimously.

ASSESSOR'S REPORT:

Anna stated that the OIL case has been settled. She reported that Bagley has won their case and Hudson Township has one pending.

She reported that her field work is in full swing and possibly wrapping it up in four more weeks.

Anna found an eight year old house in Glen Meadows owned by Midwest not on the roll.

PUBLIC COMMENT:

Rachael Frisch introduced herself as the new Otsego County Administrator.

Bruce Brown updated the board on the trailhead by Subway which the engineering was awarded to C2AE.

PLANNING COMMISSION REPORT:

Duane and Syl attended the "Hot Topics in Planning and Zoning" conference. Duane made a motion to recommend to the Elmira Township Board to opt out now before medical marihuana becomes a "use by right."

David Drews discussed a proposed "Porcupine Shores" condo project for which the property owners, Annette and Curtis Stanhope, are planning to apply for a Special Use Permit as a "Cluster Development." All documentation should be completed for the October 24th PC meeting.

Recreation Committee Report:

Jessica stated that the basketball backboard has been installed by Olen Henke and Todd Lashuay. The fence has been removed at the park.

READING OF THE BILLS:

11826 Elmira Township	64,068.61
11827 Susan Schaedig, Clerk's Salary, cleanup	1,699.50
11828 Susan Schaedig, reimb mileage, phone & internet	56.75
11829 Sylvester Tomaszewski, Sept PC mtg	110.00
11830 Sandra Maufort, deputy treasurer wages	333.00
11831 Ron Geiger, liquor inspector, ordinance officer wages	225.49
11832 Paul Hartmann, Sept PC mtg	130.00
11833 Jessica Henke, trustee salary, cleanup, Sept PC mtg	430.00
11834 Duane Hoffman, Sept PC mtg	110.00
11835 Doreen Ostrander, hall cleaning	225.00
11836 Diane Purgiel, treasurer salary, cleanup	1,639.50
11837 Diane Franckowiak, Supervisor salary, cleanup	953.33
11838 Dale Holzschu, trustee salary, cleanup	320.00
11839 Anna Wasylewski, assessor salary	1,545.00
11840 Accident Fund	458.00
11841 Otsego County Treasurer, 3 rd quarter chargebacks	58.19
11842 American Waste	90.00
11843 WalMart, painting supplies	19.94
11844 Kirkpatrick, Dubois & Slough PLC, OIL stipulation	312.00
11845 Paul Hartmann, reimb basketball board, chain, bracket	282.34
11846 Diane Purgiel, reimb mileage, phone & internet	209.36
11847 Diane Franckowiak, reimb use of computer, phone & internet	50.00
11848 Great Lakes Energy	467.97
11849 Centurylink	50.53
E-PAY U.S. Treasury Oct Taxes	<u>1,827.26</u>
	75,671.77

Diane P. made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

MBank Svgs 36,296.06 First Fed ICS 171,370.06 Comm Fin CD 214,237.31
 1st Fed Checking 127,419.03 **TOTAL 549,322.46**

Chemical Bank Tax Acct **82,349.47**

Diane P stated she may have to close the MBank savings and move money around to pay the 400,000.00 Camp Ten Road bill.

OLD BUSINESS:

Diane reported that the paving on Camp Ten will be completed by October 17th and 18th. The existing paved driveway approaches and intersections will be done the week of October 23rd along with the aggregate shoulders.

NEW BUSINESS:

Sue made a **motion** to appoint election workers for the November 7, 2017 Special Election: Sandy Maufort, Heidi Mead and Doreen Ostrander. Seconded by Jessica and carried unanimously.

There being no further business to come before the board Sue made a **motion** to adjourn. Seconded by Dale and carried unanimously. Meeting adjourned at 6:46 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
NOVEMBER 8, 2017**

A regular meeting of the Elmira Township Board was held on November 8, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others attending were Assessor, Anna Wasylewski, Ordinance Officer, Ron Geiger and Ken Bradstreet of Wolverine Power.

Jessica made a **motion** to accept the minutes as presented. Seconded by Dale and carried unanimously.

PUBLIC COMMENT:

Ken Bradstreet stated that Wolverine Power is looking for sites in Elmira and Warner townships for a Service Center and would need a rail spur.

ORDINANCE OFFICER REPORT:

Ron stated that he cannot get in touch with the renter of the Jaroneski property at the corner of M-32 and Camp Ten. He has an extra vehicle that needs to be removed.

Dale Holzschu has trained with Ron to take over the Liquor Inspections while Ron is out of state.

ASSESSOR'S REPORT:

Anna reported that the building permits have been taken care of.

The OIL stipulation has been resolved and J &N will be addressed at the December Board of Review.

PLANNING COMMISSION REPORT:

Jessica stated that David Drews of Northern Michigan Engineering, Inc. did not attend the PC meeting. Duane sent a letter to Mr. Drews after the September meeting asking for more information. Another letter will be sent requesting the information the PC needs for the November meeting.

FIRE COMMISSION REPORT:

Diane F presented the Fire Department budget to the Township Board. She stated they are actively seeking grants.

READING OF THE BILLS:

11850 Susan Schaedig, Clerk Salary, Ass'n & OCRC mtgs, election trng	1,759.50
11851 Susan Schaedig, Reimb phone & internet	30.00
11852 Sylvester Tomaszewski, Oct PC mtg	130.00
11853 Ron Geiger, ordinance officer, liquor inspector salary	227.69
11854 Jessica Henke, Trustee Salary, Oct PC mtg, Ass'n mtg	340.00
11855 Duane Hoffman, Oct PC mtg	110.00
11856 Diane Purgiel, Treasurer Salary, Ass'n mtg	1,609.50
11857 Diane Franckowiak, Supv Salary, Ass'n mtg, OCRC mtg	893.33
11858 Dale Holzschu, Trustee Salary, OCRC and Ass'n mtgs	260.00
11859 Anna Wasylewski, Assessor salary	1,545.00
11860 Otsego County Historical Society, contribution	100.00
11861 American Waste, 2017 cleanup	11,060.00
11862 WalMart	80.01
11863 Mark Rygwelski, lawn mowing	200.00
11864 Diane Purgiel, reimb mileage, phone & internet	109.27
11865 Diane Franckowiak, reimb phone, internet, use of computer	50.00
11866 United States Postal Service, PO Box 117	48.00
11867 Michigan Dept of Environmental Quality	137.22
11868 Otsego County Road Commission, half of balance for Camp Ten	200,000.00
11869 Heidi Mead, wages Nov election and training	280.50
11870 Sandra Maufort, wages Nov election & training	222.00
11871 Doreen Ostrander, wages Nov election & training, hall cleaning	295.50
11872 Dunn's Business Solutions	35.99
11873 American Waste	90.00
11874 Susan Schaedig, reimb for November election	79.42
11875 Great Lakes Energy	482.57
11876 CenturyLink	50.53
11877 Forman Mechanical, LLC, boiler repair	397.00
11878 Johnson Oil, propane	202.64
11879 Purchase Power	149.97
E-Pay November payroll taxes	<u>1,820.20</u>
	222,795.84

Diane P made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

MBank Svgs 15,005.24 Chemical Bank CD .00 First Federal ICS 1,399.46
 Comm Financial CD 214,237.31 Gen Fund 1st Fed 125,124.60 **TOTAL 355,766.61**
 Chemical Bank Tax Acct 13,354.33

OLD BUSINESS:

Diane P gave an update on Camp Ten Road.

The board reviewed the clean-up day expenses.

Diane P made a **motion** to adopt Resolution No. 6 of 2017 Regarding Medical Marihuana Facilities. This is a declination to adopt an ordinance authorizing any of the five types of medical marihuana facilities authorized by PA 281 of 2016, a **marihuana facility shall not operate in the Township of Elmira, Otsego County Michigan.** Seconded by Dale and carried unanimously.

Ayes: Diane Franckowiak, Susan Schaedig, Diane Purgiel, Jessica Henke, Dale Holzschu
Nays: None Absent: None

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica and carried. Meeting adjourned at 6:50 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
DECEMBER 13, 2017**

A regular meeting of the Elmira Township Board was held on December 13, 2017 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others attending were Ken Bradstreet of Wolverine Power and Lisa McComb of the Otsego County Economic Alliance.

Dale made a **motion** to accept the minutes as presented. Seconded by Diane P and carried unanimously.

PUBLIC COMMENT:

Lisa McComb of the Otsego County Economic Alliance stated that it is a Non-Profit and there are Private and Public Partnerships with a 21 member board.

Lisa gave a report on past and current projects that the Alliance assists with.

Ken Bradstreet of Wolverine Power gave a brief synopsis of why the Elmira area was chosen for the Power Plant and they are currently seeking a site for a repair center in the Elmira area.

OLD BUSINESS:

The December Board of Review was held on December 12, 2017 and five mutual mistakes of fact were corrected.

Dates and times for the March 2018 Board of Review were set for:

- (1) First Meeting will be held on Tuesday, March 8, 2018 at 9:00 a.m. at the Elmira Township Hall.
- (2) Second Meeting will be held Monday, March 12, 2018 from 9:00 a.m. until 3:00 p.m. at the Elmira Township Hall.
- (3) Third Meeting will be held on Tuesday, March 13, from 3:00 p.m. until 9:00 p.m. at the Elmira Township Hall.

PLANNING COMMISSION REPORT:

Jessica reported that David Drews of Northern Michigan Engineering, Inc. attended their meeting but very little information was presented in regards to proposed "Porcupine Shores" condo project.

Duane pointed out that the site plan needs more than a reference to Article 18. He also told Mr. Drews that the PC will not meet in December but a special meeting could be scheduled if requested. He knows that there is much more work required before moving the project forward.

The PC also discussed the Parks & Rec: Jessica is to gather some preliminary information about "pavilion kits" and bring the topic up at the Township Board meeting.

The Board told her that since the Camp Ten Road project depleted the fund balance and there are plans to do another road project in 2019 that the intention of the Board is to put other projects on hold for a while. She was directed to go ahead with the gathering of information so when the time comes it can be acted upon.

Sue is to check with Paul and Duane in regard to Gloria Torello's status on the Elmira Planning Commission. She has not attended a meeting since July, 2017 and there was no mention of a written request to take a leave of absence. The Board is ready to send her a "Thank you for your service" letter.

READING OF THE BILLS:

11880 Susan Schaedig, Clerk salary	1,579.50
11881 Susan Schaedig, reimb phone & internet	30.00
11882 Diane Purgiel, reimb mileage, phone & internet	126.17
11883 Anna Wasylewski, assessor's salary	1,545.00
11884 Ron Geiger, ordinance officer, liquor inspector salary	227.69
11885 Diane Purgiel, Treasurer's salary	1,579.50
11886 Paul Hartmann, Nov PC meeting	130.00
11887 Jessica Henke, Trustee salary, PC meeting	310.00
11888 Duane Hoffman, Nov PC meeting	110.00
11889 Diane Franckowiak, Supervisor's salary	833.33
11890 Dale Holzschu, Trustee salary	200.00
11891 Otsego County Road Commission, balance of Camp Ten Road	200,000.00
11892 American Waste	90.00
11893 Dunn's Business Solutions, repair treasurer copier	250.00
11894 Walmart, copy paper	16.43
11895 Otsego County Treasurer, chargebacks	668.04
11896 Kirkpatrick, Dubois & Slough PLC, OIL settlement	48.00
11897 Ron Geiger, mileage	32.10
11898 Diane Franckowiak, reimb use of computer, internet & Phone	50.00
11899 Diane Purgiel, reimb tax postage	636.18
11900 Michigan Municipal Treasurer's Ass'n, 2018 dues-treasurer	50.00
11901 Michigan Municipal Treasurer's Ass'n, 2017 past dues-treasurer	50.00
11902 Sylvester Tomaszewski, Dec BOR	50.00
11903 Roderick Wright, Dec BOR	50.00
11904 Kenneth Tomaski, Dec BOR	50.00

11905 Cynthia Prusakiewicz, Dec BOR	50.00
11906 CenturyLink	50.53
11907 Great Lakes Energy	73.76
EFT Intuit, payroll	610.00
11 Michigan Dept of Treasury, withholding taxes 4 th quarter	696.62
EFTPS United States Treasury, Dec taxes	<u>1,717.40</u>
	211,300.25

Jessica made a **motion** to pay the bills. Seconded by Dale and carried unanimously.

TREASURER'S REPORT:

MBank Savings 15,007.87 First Federal ICS 1,399.46 Gen Fund 1st Fed 129,531.34
TOTAL 145,938.67

Chemical Bank Tax Acct **99,381.62**

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jessica. Meeting adjourned at 6:58 p.m..

Susan Schaedig, Clerk