

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
JANUARY 10, 2018**

A regular meeting of the Elmira Township Board was held on January 10, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Jessica Henke and Dale Holzschu.

Others present were Assessor, Anna Wasylewski, resident Dave Johanigsmeier and Sheriff's deputy, Justin Holzschu.

Diane P made a **motion** to accept the minutes as presented. Seconded by Jessica and carried unanimously.

**ASSESSOR'S REPORT:**

Anna stated that the personal property statements have been sent out. Several splits have been completed and everything is current.

**PLANNING COMMISSION:**

Sue made a **motion** to concur with the Elmira Township Planning Commission that the proposed amendments of Article 21 Home Occupation will make it easier to understand by home occupants and easier to enforce when needed. We therefore are in favor of the proposed amendments as written. Seconded by Dale and carried unanimously.

Duane informed the board that Gloria Torello plans on leaving the ETPC at the end of February, 2018.

**FIRE AUTHORITY:**

Diane F informed the board that the Fire Authority paid for repair of the wall furnace in the last bay.

**READING OF THE BILLS:**

11908 Susan Schaedig, Clerk's salary	1,579.50
11909 US Postal Service, postage-clerk	98.00
11910 Susan Schaedig, reimb phone & internet	30.00
11911 Michigan Townships Association, BOR Class Registration	356.00
11912 Anna Wasylewski, assessor salary	1,545.00
11913 Sandra Maufort, deputy treasurer wages	382.50
11914 Ron Geiger, ordinance officer wages	100.00
11915 Jessica Henke, Trustee salary	200.00

11916 Diane Purgiel, Treasurer's salary	1,579.50
11917 Diane Franckowiak, Supervisor's salary	833.03
11918 Dale Holzschu, Trustee salary, liquor inspector salary	327.69
11919 Sandra Maufort, reimb mileage, 40 miles	21.40
11920 Diane Purgiel, reimb mileage-120 miles, telephone & internet	170.26
11921 Diane Franckowiak, reimb use of computer, phone & internet	50.00
11922 American Waste	90.00
11923 Northern Michigan Review, Inc.	32.38
11924 Mark Rygwelski, snowplowing for January	100.00
11925 US Postal Service, assessor's postage	784.00
11926 Otsego County Equalization Dept, 1504 parcels @1.65, PP statements	2,656.60
11927 Johnson Oil	354.63
11928 Sams Club membership	45.00
11929 CenturyLink	50.72
11930 Great Lakes Energy	459.69
11931 I.T. Right	67.50
E-Pay January payroll taxes	<u>1,824.18</u>
	13,737.57

Dale made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

**TREASURER'S REPORT:**

MBank SVGS 15,010.34 First Federal ICS 1,400.03 Gen Fund First Fed 174,294.59

**TOTAL 190,704.96**

Chemical Bank Tax Acct **204,469.23**

Elmira will be hosting the January Township Association meeting on Tuesday, January 16, 2016.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica. Meeting adjourned at 6:54 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
FEBRUARY 14, 2018**

A regular meeting of the Elmira Township Board was held on February 14, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present: Supervisor, Diane Franckowiak, Clerk, Susan Schaedig and Trustees Jessica Henke and Dale Holzschu. Treasurer, Diane Purgiel was excused.

Others present were Assessor, Anna Wasylewski, PC candidate, Ann Vogel and Ken Bradstreet of Wolverine Power.

**PUBLIC COMMENT:**

Ken Bradstreet of Wolverine Power stated that the service center will be located in Warner Township.

Dale made a **motion** to approve the minutes as presented. Seconded by Jess and carried unanimously.

**PLANNING COMMISSION REPORT:**

Jess reported that the ET Recreation Committee sent an application for a grant from Health and Human Services.

The PC reviewed the proposed Porcupine Shores condo project and determined that there is a lot of work to be done before Porcupine Shores can move forward with a Special Use Permit. Four units would be a stretch.

Gloria announced her resignation from the ETPC effective after the February meeting. She has given many years of service to the township.

Diane F made a **motion** to appoint Ann Vogel to the Elmira Township Planning Commission. Seconded by Sue and carried unanimously.

**FIRE COMMISSION:**

Diane F made a **motion** to reappoint Dave Johanigsmeier to the Elmira-Warner Fire Authority. Seconded by Jess and carried unanimously.

**READING OF THE BILLS:**

11932 Susan Schaedig, Clerk's salary	1,579.50
11933 Susan Schaedig, reimb phone & internet	30.00
11934 Diane Purgiel, reimb phone, internet, mileage, new computer	654.52

11935 Diane Franckowiak, reimb use of computer, internet & phone	50.00
11936 Walmart, water, ice melt for hall	9.82
11937 Anna Wasylewski, Assessor salary	1,545.00
11938 Sylvester Tomaszewski, January PC meeting	110.00
11939 Sandra Maufort, deputy treasurer wages	198.00
11940 Ron Geiger, ordinance officer wages	100.00
11941 Paul Hartmann, January PC meeting	130.00
11942 Jessica Henke, trustee salary, January PC meeting	310.00
11943 Gloria Torello, January PC meeting	110.00
11944 Duane Hoffman, January PC meeting	110.00
11945 Diane Purgiel, treasurer salary	1,579.50
11946 Diane Franckowiak, supervisor salary	833.03
11947 Dale Holzschu, trustee salary, liquor inspector	327.69
11948 American Waste	90.00
11949 Forman Mechanical LLC, repair boiler	185.00
11950 BS&A Software, tax support system	529.00
11951 Northern Michigan Review, minutes	32.38
11952 Dan Smith & Company, tax reports, W'2s 1099s	210.00
11953 Otsego County Twp's Officer's Association, dues & flags	275.00
11954 HDNW, water sampling contract	365.00
11955 Dunn's Business Solutions, copies Porcupine Shores	74.61
11956 Sandra Maufort, reimb mileage	10.90
11957 Johnson Oil	308.82
11958 Purchase Power	149.97
11959 Great Lakes Energy	459.33
11960 Centurylink	50.72
E-Pay United States Treasury, Feb taxes	<u>1749.58</u>
	12,167.37

Jess made a **motion** to pay the bills, seconded by Dale and carried unanimously.

#### TREASURER REPORT:

MBank Svgs 15,012.73 First Fed ICS 1,400.31 Gen Fund 1<sup>st</sup> Fed 181,639.52 **TOTAL 198,052.56**  
 Chemical Tax Acct **1,942,331.30**

#### NEW BUSINESS:

Diane F made a **motion** to adopt the Resolution to Adopt the Poverty Exemption Income Guidelines and Asset Test. Seconded by Dale and carried unanimously.

The Board of Revue meetings will be held March 6, 2018 at 9:00 a.m. for the organizational meeting. March 12, 2018, 9:00 a.m. to 3:00 p.m. and March 13, 2018 from 3:00 p.m. to 9:00 p.m.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jess and carried unanimously. Meeting adjourned at 6:53 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
MARCH 14, 2018**

A regular meeting of the Elmira Township Board was held on March 14, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel, Trustees, Jessica Henke and Dale Holzschu.

Others attending were County Commissioner, Bruce <sup>Brown</sup> and Ken Bradstreet of Wolverine Power.

Jessica made a **motion** to accept the minutes as presented. Seconded by Dale and carried.

**PUBLIC COMMENT:**

Ken Bradstreet stated that the property acquisition for the Wolverine Power Service Center in Warner Township is progressing.

Commissioner, Bruce Brown gave an update on the Otsego County Board meeting.

**PLANNING COMMISSION:**

Jessica stated that the Recreation Committee received a \$15,000 grant towards a paved pathway. They are also applying for the Great Lakes Energy People fund grant.

**RECYCLING COMMITTEE:**

Diane F stated that there will be a recycling millage request this year.

**READING OF THE BILLS:**

11961 Susan Schaedig, Clerk salary	1,579.50
11962 Susan Schaedig, reimb phone & internet	30.00
11963 Sylvester Tomaszewski, PC and BOR training	220.00
11964 Sandra Maufort, Deputy Treasurer	553.50
11965 Ron Geiger, Ordinance Officer	100.00
11966 Paul Hartmann, PC meeting	130.00
11967 Ken Tomaski, BOR training	110.00
11968 Jessica Henke, Trustee salary & PC meeting	310.00
11969 Gloria Torello, PC meeting	110.00
11970 Diane Purgiel, Treasurer salary	1,579.50
11971 Diane Franckowiak, Supervisor salary, BOR class, Recycling mtg	923.07
11972 Dale Holzschu, Trustee salary, liquor inspector	327.69

11973 Cynthia Prusakiewicz, BOR class	110.00
11974 Anna Wasylewski, assessor salary	1,545.00
11975 Ann Vogel, PC mtg	110.00
11976 United States Postal Service, postage supervisor	49.00
11977 American Waste	90.00
11978 I.T. Right, renewal of Managed Anti-virus	30.00
11979 Dunn's Business Solutions, copier repair, paper	83.99
11980 Northern Michigan Review, Inc.	37.00
11981 Safechecks	255.52
11982 MMTA, class registration -treasurer	325.00
11983 Mark Rygwelski, snowplowing	120.00
11984 Sandra Maufort, reimb mileage	16.35
11985 Diane Purgiel, reimb, mileage, arm rest, internet & phone	336.32
11986 Diane Franckowiak, reimb phone & internet, use of computer	50.00
11987 Johnson Oil	332.93
11988 Centurylink	50.72
11989 Great Lakes Energy	468.59
12 Michigan Dept of Treasury, 1/4ly taxes	686.42
E-Pay United States Treasury, March taxes	<u>1,921.98</u>
	12,592.08

Dale made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

**TREASURER'S REPORT:**

MBANK SVGS 15,015.44 FIRST FEDERAL ICS 1,400.57 GEN FUND 1<sup>ST</sup> FED 303,708.23  
**TOTAL 319,708.23**

CHEMICAL BANK TAX ACCT **11,026.04**

Diane P reported that the tax season went well and she has balanced.

The board agreed that Diane P may purchase a Marcor Technology IV work station.(Lenovo) for 865.00 to replace the old computer. The price includes the transferring of data.

Dale made a **motion** to pay for registration, mileage, meals, motel and wages to attend the 2018 Advanced Institute for Treasurers on May 6<sup>th</sup> thru the 9<sup>th</sup>. Seconded by Jessica and carried unanimously.

Meeting was recessed at 6:55 p.m..

The Township Board reviewed the budget for 2018-2019.

Meeting resumed at 7:02 p.m..

Diane P made a **motion** to adopt the 2018-2019 budget. Seconded by Jessica and carried unanimously.

**NEW BUSINESS:**

Sue made a **motion** to accept Gaylord Community Schools Agreement for Collection of Summer School Property Taxes by Elmira Township for a summer levy of 50% of School District property taxes for the year, 2018. Per parcel has been established at \$2.50 to be paid to Elmira Township by September 30, 2018. Seconded by Diane P and carried unanimously.

Sue made a **motion to amend** the General Fund Roads 292,544.35 to come from the Fund Balance. Seconded by Diane P and carried unanimously.

Sue made a **motion to amend** the General Fund Assessor \$2,616.70 to come from the fund balance. Seconded by Jessica and carried unanimously.

Sue made a **motion to amend** the General Fund Clerk \$84.10 to come from the fund balance. Seconded by Dale and carried unanimously.

Sue made a **motion to amend** the General Fund Treasurer \$69.71 to come from the fund balance. Seconded by Diane F and carried unanimously.

Sue made a **motion to amend** the General Fund Town Hall \$4,100.00 to come from the fund balance. Seconded by Jessica and carried unanimously.

Sue made a **motion to amend** the General Fund Cemetery \$823.77 to come from the fund balance. Seconded by Diane P and carried unanimously.

Sue made a **motion to amend** the General Fund Parks and Recreation \$3,871.98 to come from the fund balance. Seconded by Diane F and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica and carried unanimously. Meeting adjourned at 7:12 p.m..

Susan Schaedig, Clerk



**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
APRIL 11, 2018**

A regular meeting of the Elmira Township board was held on April 11, 2018 at the Elmira Township hall commencing at 6:08 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustee, Dale Holzschu. Trustee, Jessica Henke was excused.

Others in attendance were, Assessor, Anna Wasylewski, County Commissioner, Bruce Brown, Wolverine Power representative, Ken Bradstreet and David Drews.

Dale made a **motion** to accept the minutes as corrected. Seconded by Diane P and carried unanimously.

**PUBLIC COMMENT:**

Commissioner, Bruce Brown stated that there will be five millage requests in the August Primary: Animal Control, Recycling, MTec, bus system and the school sinking fund.

Ken Bradstreet, Wolverine Power representative, stated that they would like to hold a Public update meeting in late May or early June including Warner and Elmira Townships.

**READING OF THE BILLS:**

11989 Great Lakes Energy(March bills)	468.59
11990 Diane Purgiel, reimb Office 365 Home	105.99
11991 Sylvester Tomaszewski, PC, BOR	400.00
11992 Susan Schaedig, Clerk's salary	1,579.50
11993 Ron Geiger, Ordinance Officer, Liquor Inspector	227.69
11994 Roderick Wright, BOR	270.00
11995 Kenneth Tomaski, BOR	270.00
11996 Jessica Henke, Trustee salary, PC	310.00
11997 Duane Hoffman, PC	160.00
11998 Diane Purgiel, Treasurer's salary	1,579.50
11999 Diane Franckowiak, Supervisor's salary	863.03
12000 Dale Holzschu, trustee salary	200.00
12001 Cynthia Prusakiewicz, BOR	270.00
12002 Anna Wasylewski, assessor wages	1,545.00
12003 Ann Vogel, PC	110.00
12004 S.A.N.E., enforcement services agreement	1,000.00
12005 Northern Michigan Review, Inc.	37.00
12006 American Waste	90.00

12007 Cummins Bridgeway, generator maintenance	250.00
12008 Anna Wasylewski, reimb postage	6.70
12009 Diane Purgiel, reimb phone & internet, mileage	121.37
12010 Susan Schaedig, reimb phone & internet	30.00
12011 Diane Franckowiak, reimb use of computer, internet	50.00
12012 Johnson Oil	427.24
12013 Walmart, BOR meals	31.48
12014 United States Postal Service, clerk postage	150.00
12015 Great Lakes Energy	458.72
12016 Centurylink	52.59
EFTPS April taxes	<u>1,823.55</u>
	12,887.95

Diane P made a **motion** to pay the bills, seconded by Dale and carried unanimously.

#### TREASURER'S REPORT:

Diane P reported that she has balanced with the County and is waiting on settlement papers. MBank SVGS 15,015.44 First Fed ICS 1,400.86 Gen Fund 1<sup>st</sup> Fed 292,326.20  
**TOTAL 308,742.50** Chemical Bank Tax Acct **11,084.17**

#### OLD BUSINESS:

Dave Drews appeared before the board to request recommendation of a conditional approval for the Application for Clustered development.

Sue made a **motion** that the Elmira Township Board accept the recommendation of the ETPC to send a recommendation of approval of the Application for Clustered development option on Property 69-060-013-300-060-00 called Porcupine Shores, a site Condominium.

That such approval requires that development of this special use is based upon:

1. Acknowledgement that individual sites are not Riparian Owners but only the owners collectively as an association. Thus keeping the 50 foot shore lands lake buffer intact and further requiring that cutting of trees are only done with permit required in zoning ordinances and that The Conservation District Forester will determine the health of trees.
  2. That the private road service this development (Porcupine Shores) will be improved prior to start of any building construction being started, and that both the lake and wetlands are protected and all permits are obtained prior to work commencing.
  3. That the open space calculations have been met.
  4. Further that this road surface shall be adequate to allow fire vehicles year round access.
- Seconded by Diane Purgiel and carried unanimously.

Diane F made a **motion** to accept the Sraits Area Narcotics Enforcement Services Agreement (SANE) that Elmira Township agrees to contract with SANE for the term beginning April 1, 2018 through March 31, 2019.

The Township agrees to pay SANE an annual fee of \$1,000.00 payable by May 1<sup>st</sup>.

Seconded by Sue and carried unanimously.

**NEW BUSINESS:**

Elmira Township will host the Otsego County Townships Officer meeting on April 17, 2018 at 6:00 p.m. at the township hall.

There being no further business to come before the board Dale made a **motion** to adjourn. Meeting adjourned at 7:02 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
MAY 9, 2018**

A regular meeting of the Elmira Township board was held on May 9, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Jessica Henke and Dale Holzschu.

Others attending were Ken Bradstreet, Wolverine Power Representative and Ron Geiger, Ordinance Officer.

Dale made a **motion** to accept the minutes as presented. Seconded by Diane F and carried unanimously.

**PUBLIC COMMENT:**

Ken Bradstreet reported that the Wolverine plant is being used more often than anticipated.

**ORDINANCE OFFICER REPORT:**

Ron reported that there is still one too many vehicles on the property at Camp 10 and M-32. The vehicles are going to be removed.

**PLANNING COMMISSION REPORT:**

Jess reported that the PC did the highway cleanup.

She stated she is awaiting to hear about the \$15,000.00 grant from Department of Health and Human Services(DHHS). Jess also applied for a \$10,000.00 grant from the People's Fund(Great Lakes Energy's Round Up program).

**READING OF THE BILLS:**

12017 Susan Schaedig, Clerk's salary & Election cycle prep mtg	1,699.50
12018 Susan Schaedig, reimb phone & internet, mileage	128.10
12019 Anne Vogel, April PC meeting	110.00
12020 Sylvester Tomaszewski, April PC meeting	110.00
12021 Ron Geiger, Ordinance Officer, Liquor Inspector	227.69
12022 Paul Hartmann, April PC and Rec Committee meetings	140.00
12023 Jessica Henke, Trustee salary, April PC and Rec Committee meetings	340.00
12024 Diane Purgiel, Treasurer's salary, transfer station meeting	1,609.50
12025 Diane Franckowiak, Supervisor's salary	833.03
12026 Dale Holzschu, Trustee salary, transfer station meeting	230.00

12027 Anna Wasylewski, assessor salary	1,545.00
12028 Michigan Association of Planning, annual membership dues	300.00
12029 Byte Jumper, Sophus antivirus	53.00
12030 Mark Rygwelski, snowplowing	120.00
12031 Diane Purgiel, reimb mileage, phone & internet	100.69
12032 Diane Franckowiak, reimb use of computer, internet & phone	50.00
12033 Purchase Power, postage-Pitney Bowes	520.99
12034 Spartan Sewer & Septic	95.00
12035 Dunn's Business Solutions, printer repair	55.00
12036 Northern Michigan Review, Inc.	41.63
12037 American Waste	90.00
12038 Doreen Ostrander, hall cleaning	293.75
12039 CenturyLink	51.29
12040 Great Lakes Energy	464.89
EFTPS Taxes April	<u>1,698.89</u>
	10,907.95

Dale made a **motion** to pay the bills. Seconded by Jess and carried unanimously.

#### TREASURER'S REPORT:

Diane reported that she has not received a Settlement from the County Treasurer.

She stated that she is having problems with her printer. The board directed her to replace it.

MBank Savings 15,015.44 First Federal ICS 1,400.86 Gen Fund 1<sup>st</sup> Fed 305,410.79  
**TOTAL 321,827.09**

Chemical Bank Tax Acct **11,085.08**

#### NEW BUSINESS:

Diane P and Dale agreed to serve as members on the Antrim County Solid Waste Committee in regards to American Waste transfer station in Warner Township.

Dale made a **motion** to adjourn. Seconded by Diane P and carried unanimously.  
 Meeting adjourned at 7:05 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
JUNE 13, 2018**

A regular meeting of the Elmira Township board was held on June 13, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Jessica Henke and Dale Holzschu.

Others attending the meeting were Ordinance Officer, Ron Geiger and Assessor, Anna Wasylewski.

Jessica made a **motion** to accept the minutes as corrected. Seconded by Dale and carried unanimously.

**ORDINANCE OFFICER:**

Ron reported that the property at the corner of Camp 10 and M32 is back in compliance. He is keeping the grass mowed.

**ASSESSOR:**

Anna reported that the Riverside case is in abeyance.

The PRE's have been delivered to the County on time.

Felix Burdo has a case with the State Tax Commission. He is appealing the Board of Review ruling that his property is classified as Residential not Agricultural. Majority of the land is wooded.

She stated that the Assessing computer has died and is researching options in regard to the replacement. She will bring her findings and request to the July meeting.

She is working on the Tim Haller situation. He can request a PRE and provide proof that he qualifies.

**PLANNING COMMISSION:**

Jessica reported that the Recreation Committee is receiving \$5,000.00 from Great Lakes Energy "People's Fund" and 15,000.00 DHHS grant money very soon.

The grants are for a paved walking path and signage.

They are looking for at least three bids on the work of removing the old sidewalk and paving a new walking path.

**FIRE AUTHORITY:**

Diane F stated that all the lights in the bays have been retrofitted to LEDs

**READING OF THE BILLS:**

12041	Sylvester Tomaszewski, PC mtg, May	110.00
12042	Susan Schaedig, Clerk salary, QVF Refresh Training class	1,699.50
12043	Ron Geiger, Ordinance Officer, Liquor Inspector wages	227.69
12044	Paul Hartmann, PC & Rec Committee mtgs, May	160.00
12045	Jessica Henke, Trustee salary, May Rec & PC mtgs	340.00
12046	Duane Hoffman, May PC mtg	110.00
12047	Diane Franckowiak, Supervisor salary	833.03
12048	Dale Holzschu, Trustee salary	200.00
12049	Anna Wasylewski, Assessor salary	1,545.00
12050	Ann Vogel, May PC mtg	110.00
12051	Spartan Sewer & Septic, porta potty-park	95.00
12052	Walmart	4.97
12053	Diane Franckowiak, reimb use of computer, internet, phone	50.00
12054	Susan Schaedig, reimb phone, internet, marker flags-cemetery	33.79
12055	Diane Purgiel, treasurer salary, 3.5 days treasurer classes	1,999.50
12056	Diane Purgiel, reimb mileage, hotel, meals, phone & internet	665.50
12057	Dunn's Business Solutions, copier & surge protector	1,807.25
12058	Michigan Townships Association, dues, legal defense	1,587.78
12059	American Waste	90.00
12060	Young, Graham & Elsenheimer	48.00
12061	Mark Rygwelski, cleanups and mowing	2,195.00
12062	Purchase Power	188.97
12063	Doreen Ostrander, hall cleaning	302.84
12064	Centurylink	51.48
12065	Great Lakes Energy	466.20
E-File	United States Treasury, June taxes	1,836.85
14	Michigan Dept of Treasury, 2 <sup>nd</sup> quarter withholding taxes	<u>719.99</u>
		17,519.25

Dale made a **motion** to pay the bills. Seconded by Diane P and carried unanimously.

**TREASURER:**

Diane P stated that she is making sure that MBank will honor all percentages just like First Federal.

She has balanced with the County Treasurer.



In accordance with Act 123, the township has the "second right of refusal" to acquire tax foreclosed parcels.

Sue made a **motion** that Elmira Township waives the right to refusal of all parcels in this township that were foreclosed upon on April 2, 2018 for tax year 2015. Seconded by Dale and carried unanimously.

MBank Svgs 15,015.44 First Fed ICS 1,401.42 Gen Fund First Fed 300,422.94 **316,839.80**

Chemical Bank Tax Acct **11,086.02**

#### OLD BUSINESS:

Elmira Township clean-up day will be held on September 15, 2018 at Arrow Sanitation from 7:00 a.m. to 11:00 a.m.. Cards will be sent out.

Diane F reported on the Antrim County Sanitation committee meeting.

#### NEW BUSINESS:

The board will identify which village sidewalks need to be torn out and get estimate for removal.

Sue will contact Mark Rygwelski to clean the sidewalk that the state installed along M32.

Diane F stated that Martin Franckowiak informed her that they are planning on doing a survey in Maple Hill Cemetery for \$4,100.00. The board felt that Martin should have attended the board meeting.

Diane F made a **motion** to purchase vinyl fencing from Apex Exteriors to install in Hallock Cemetery. Estimate 650.00. Seconded by Diane P and carried unanimously.

Diane P made a **motion** to install a Hallock Cemetery sign. Seconded by Jessica and carried unanimously.

Sue will also have Billy repair the sign post at M32 and N Townline. She will also have him check on the condition of the signs in Elmira.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Diane P and carried unanimously. Meeting adjourned at 7:20 p.m..

Susan Schaedig, Clerk



ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
JULY 11, 2018

A regular meeting of the Elmira Township board was held on July 11, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel, Trustees, Dale Holzschu and Jessica Henke.

Others attending were Assessor, Anna Wasylewski, Ordinance Officer, Ron Geiger, Dan Smith, Mike Dipzinski, Greg Babinski and Mike Bieniek.

Mike Bieniek, agent on behalf of Tillman, present to the Elmira Township board the application for a special use permit for the proposed new tower at 4754 Waldrast Drive, Gaylord, MI 49735 located in Elmira Township.

The ETPC reviewed the application at their June 26, 2018 meeting and approved the concept as presented, provided that the project will not affect neighboring parcels. The County ZBA would act on any variances that might be needed.

Diane Purgiel made a **motion** to recommend the Otsego County Commission to approve the special use permit for the Tillman/AT&T Site Number: 14431273 with the concept as presented, provided that the project will not affect neighboring parcels. Seconded by Dale and carried unanimously.

RECREATION COMMITTEE:

Jessica reported that the Committee will begin a walking program as one of the conditions of a \$20,000.00 grant program. Paul is obtaining bids for a walking path in the Park.

PLANNING COMMISSION:

The ETPC was presented an application for a special use permit for a proposed new tower at 4754 Waldrast Drive; Gaylord. Tillman Infrastructure proposed to erect a 190' self support lattice tower to be built for AT & T Mobility.

Duane made motions to approve the concept as presented and recommended that the project be presented to the Township Board requesting a special use permit. Motions passed.

Election of officers was held. Duane will be Chairman, Syl will be Vice Chairman and Paul Hartmann, Secretary.

Greg Babinski, OSP Project Manager for Zayo Group, LLC stated that Zayo is required to file a Metro Act permit with Elmira Township to install fiber optics on GLE power poles.

Sue made a **motion** to approve to grant a permit to Zayo Group, LLC the right to access to, and ongoing use of, the public right-of-way for the purpose of constructing, installing and maintaining telecommunications facilities under the terms and conditions within the Township of Elmira, Otsego County. Seconded by Jessica and carried unanimously.

READING OF THE BILLS:

12066 Diane Purgiel, reimb postage for tax notices	
12067 VOID	
12068 Sylvester Tomaszewski, June PC meeting	130.00
12069 Susan Schaedig, Clerk salary	1,579.50
12070 Ron Geiger, ordinance officer, liquor inspector	227.69
12071 Kendra Brege, Rec Committee mtg, June	30.00
12072 Jessica Henke, Trustee salary, PC & Rec Committee mtgs-June	340.00
12073 Duane Hoffman, June PC mtg	110.00
12074 Diane Purgiel, Treasurer Salary	1,579.50
12075 Diane Franckowiak, Supervisor Salary	833.03
12076 Dale Holzschu, Trustee salary	200.00
12077 Anna Wasylewski, assessor salary	1,545.00
12078 Ann Vogel, June PC mtg	110.00
12079 CNA Surety, notary public-treasurer	55.00
12080 American Waste	90.00
12081 Spartan Sewer & Septic	95.00
12082 Diane Purgiel, reimb mileage, phone & internet	105.74
12083 Diane Franckowiak, reimb use of computer, phone & internet	50.00
12084 Susan Schaedig, reimb phone, internet, mileage	46.35
12085 Purchase Power	96.88
12086 Northern Michigan Review, Inc. publishing minutes	32.38
12087 Alpine Web	40.00
12088 VOID	
12089 Dan Smith & Company, audit	4,000.00
12090 Apex Exteriors, fencing	665.30
12091 Dunn's Business Solutions	28.95
12092 Mark Rygwelski, mowing	370.00
12093 Michigan Townships Association, Officials Directory	38.00
12094 GBS, Inc., thermal paper rolls	46.93
12095 Railside, pizza township association meeting	110.11
12096 Roderick Wright, install fencing at cemetery	484.00
12097 Centurylink	52.37
12098 Great Lakes Energy	<u>470.95</u>
	14,192.48

Diane P made a **motion** to pay the bills. Seconded by Dale and carried unanimously.

TREASURER'S REPORT:

MBANK SVGS 15,025.31 FIRST FEDERAL ICS 1,401.70 GEN FUND 1<sup>ST</sup> FED 296,101.09  
**TOTAL 312,528.10**

CHEMICAL BANK TAX ACCT **76,864.90**

OLD BUSINESS:

Diane P presented the Clean-Up Day postcard set for September 15, 2018 for review.

Diane F reported that the Antrim County Sanitation Committee may be done.

The board discussed the removal of the sidewalks in Elmira with the exception of the one on M-32. Sue will put an ad in the Gaylord Herald Times to advertise for sealed bids for removal of the sidewalks. Bids will be opened at the next regular meeting on August 8, 2018.

Anna Wasylewski decided to have the township purchase a computer for the assessor to be used for Elmira Township. She was directed to purchase a computer that can handle all the programs she needs.

The board reviewed the Township Agreements for Improvements on Hallenius Road and West Martin Lake Road (from M-32, west 7,150 feet) with a \$129,000.00 township contribution and Old Colony Road, Brandywine Lane and Crosswick Road (from M32 northerly) with a \$42,960.00 contribution.

Sue made a **motion** to accept the agreements for improvements on Hallenius Road/West Martin Lake Road(129,000.00) and Old Colony Road, Brandywine Lane and Crosswick Roads(42,60.00) which is 50% of the actual cost of said work and if the estimated cost is exceeded by 15% or more , and if both parties agree in writing to move forward with the work, the Township will be responsible for the additional cost at the same agreed upon ratio set forth. Seconded by Jessica and carried unanimously.

NEW BUSINESS:

Dan Smith, CPA reviewed the Audited Financial Statements for the year ended March 31, 2018 with the township board.

Sue made a **motion** to approve the new hourly rate of \$180.00 for municipal clients of Kirkpatrick, Dubois & Slough PLC. Seconded by Diane P and carried unanimously.

Meeting recessed at 7:50 p.m.

Jessica made a **motion** to appoint Diane Franckowiak, Susan Schaedig and Diane Purgiel as the Election Commission for the Primary Election to be held on August 7, 2018. Seconded by Dale and carried unanimously.

Meeting resumed at 7:51 p.m.

Sue made a **motion** to appoint Jessica Henke, Doreen Ostrander, Heidi Mead, Janelle Crawford and Sandy Maufort as election inspectors for the Primary Election to be held on August 7, 2018.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jessica. Meeting adjourned at 8:00 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
AUGUST 8, 2018**

A regular meeting of the Elmira Township board was held on August 8, 2018 at the Elmira Township hall commencing at 6:03 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel, Trustees Jessica Henke and Dale Holzschu.

Others attending were Ordinance Officer, Ron Geiger, residents, Robert and Sue Kenny, Warner residents, Rick and Pat VanVolkenburg, Daniel Smith or J.R. Excavating and Lisa McComb of Northern Michigan Economic Alliance.

Dale made a motion to accept the minutes as presented. Seconded by Diane P. and carried unanimously.

**PUBLIC COMMENT:**

Rick and Pat VanVolkenburg of Warner Township asked if they are going to get their sidewalks removed. They were referred to Warner Township since they are not residents of Elmira Township.

Township residents, Bob & Sue Kenny asked if Wolverine had plans for the property they purchased behind their property. Diane F informed them that Wolverine likes to have a buffer around their facility. Bob stated that the ditches on North Camp Ten are a mess. Diane P told them to call the Road Commission.

**ORDINANCE OFFICER:**

Ron reported issues on Webster Road at the Charlie Beckner property.

**PLANNING COMMISSION:**

Jessica stated that the Rec Committee will check if the Puroll family would stain the wooden structure in the park next year if the township purchased the stain.

**READING OF THE BILLS:**

12099 Sylvester Tomaszewski, PC and July BOR	160.00
12100 Susan Schaedig, Clerk's salary, Twp Ass'n mtg	1,639.50
12101 Ron Geiger, ordinance officer, liquor inspector	227.69
12102 Roderick Wright, July BOR	50.00
12103 Paul Hartmann, July PC, Rec Committee	160.00
12104 Kendra Brege, July Rec Committee	30.00
12105 Kenneth Tomaski, July BOR	50.00

12106 Jessica Henke, Trustee salary, July Rec & PC, Twp Ass'n mtg	400.00
12107 Duane Hoffman, July PC	110.00
12108 Diane Franckowiak, Supervisor salary, Ass'n mtg	893.03
12109 Dale Holzschu, Trustee salary, Ass'n mtg	260.00
12110 Anna Wasylewski, Assessor salary	1,545.00
12111 Ann Vogel, July PC	110.00
12112 Susan Schaedig, reimb postage, phone & internet, mileage	67.48
12113 Diane Franckowiak, reimb use of computer, phone & internet	50.00
12114 Walmart	21.51
12115 Spartan Sewer & Septic	95.00
12116 Municipal Underwriters of Mich, Inc	6,819.00
12117 Dunn's Business Solutions	2.64
12118 Apex Software	235.00
12119 I.T. Right	500.00
12120 American Waste	90.00
12121 Diane Purgiel, reimb mileage, phone & Internet, cookies	191.07
12122 Kirkpatrick, Dubois & Slough PLC, legal work	384.00
12123 Dozer Construction, ½ down pymt paving walkway-park	7,500.00
12124 BS&A Software, support services-assessor	577.00
12125 Northern Michigan Review Inc. minutes & sidewalk bid notice	83.25
12126 Diane Purgiel, treasurer's salary, twp ass'n mtg	1,639.50
12127 Sandra Maufort, deputy treasurer wages	72.00
12128 Mark Rygwelski, mowing	285.00
12129 Signs By Design, Hallock Cemetery sign, repair sign at Townline	864.66
12130 Builders First Source, concrete-cemetery	46.68
12131 Purchase Power	149.97
12132 Sandra Maufort, election inspector wages Primary	90.00
12133 Rogerick Wright, wages removing shrubs, installing sign, tombstones	594.00
12134 Jessica Henke, Primary election inspector	186.00
12135 Janelle Crawford, Primary election inspector	186.00
12136 Heidi Mead, Primary election inspector, Accuracy test, set up Poll Book	300.00
12137 Doreen Ostrancer, Primary election inspector, set up for election	322.50
12138 Roderick Wright, reimb cement tombstones	37.46
12139 Susan Schaedig, reimb meals for primary election	59.70
12140 JR Smith Excavating LLC, half down-sidewalk removal	5,825.00
12141 Otsego County Economic Alliance	850.00
E-Pay United States Treasury taxes	1,966.87
12142 Accident Fund	765.00
12143 Centurylink	52.25
12144 Great Lakes Energy	<u>469.76</u>
	37,003.52

Diane P made a **motion** to pay the bills, seconded by Jessica and carried unanimously.

## TREASURER'S REPORT:

Diane P stated that she is having issues with First Federal/MBank. She cannot access accounts on-line. Hoping to have it resolved soon.

MBank Svgs 15,027.70 First Federal ICS 1,401.70 Gen Fund 1<sup>st</sup> Fed 289,883.68

**TOTAL 306,313.08**

Chemical Bank Tax Account **10,894.33**

## OLD BUSINESS:

Assessor has not found a computer. She is taking assessing tests this week.

Diane F received two sealed bids for removal of the sidewalks in the Village of Elmira. JR Smith Excavating 11,650.00 and Matts LLC 17,935.00.

Diane P. made a **motion** to contract with JR Smith Excavating LLC for removal of the old sidewalks in Elmira Township in the village of Elmira for 11,650.00 with a down payment of \$5,825.00 and proof of insurance.

He will also contact Miss Dig.

Jessica stated that the Recreation Committee had a special meeting on August 3, 2018 to review the bids they had received for the Asphalt Walking/ Bike Path. They reviewed the four bids briefly, then spoke about the two lowest bids and their references.

References were called on the two lowest bids, Dozer Construction(19,279.00) and Hodgins Asphalt Paving of West Branch(22,470.00).

Jessica stated that the Parks and Recreation Committee recommends Dozer Construction of Vanderbilt for the preparation and asphalt work at the Community Park.

Sue made a **motion** to accept Dozer Construction bid of 19,279.00 for the preparation and asphalt work for the 830-foot long walking path at the Elmira Community Park and a notation that any additional work would be done at @2.10 per square foot. Seconded by Diane P and carried unanimously

Sue read the letter from Attorney, Paul Slough in regard to the liability for maintaining Maple Hill Cemetery.

Dale made a **motion** that Elmira Township send a letter to Warner Township stating that Elmira would be happy to Quit claim Elmira's deed of Maple Hill Cemetery to Warner. Seconded by Jessica and carried unanimousl

Diane F informed the board that there will be a meeting at the City Hall on August 14, 2018 from 10:00 a.m. to 12:00 p.m. to discuss the Assessing changes proposed by HB 6049 and SB 1025.

## NEW BUSINESS:

Diane F made a **motion** in the form of a Resolution #1 in strong opposition to HB 6049 and SB 1025. Seconded by Jessica and carried unanimously.

Ayes: Diane Franckowiak, Susan Schaedig, Diane Purgiel, Dale Holzschu, Jessica Henke

Nayes: None

Absent: None

Diane F will deliver the Resolution to the meeting on August 14, 2018.

Lisa McComb of Northern Michigan Economic Alliance presented the possibility of creating a TIF(Tax Increment Financing) District with Elmira and Warner Townships which would enhance the corridor.

Diane F has spoken with Brian Warner of Wolverine Power in regard to this issue. Wolverine gains nothing and one township would be the lead.

The township would partner with the Northern Michigan Alliance for assistance with the TIF.

Diane P made a **motion** to reestablish a partnership with the Otsego County Economic Alliance, Inc. 225 West Main St, Suite #101, Gaylord, Michigan for Economic Development Support. The contract is for one year commencing on August 8, 2018 and to be extended annually upon the same terms and conditions, absent written notice from either party not less than 90 days prior to the expiration of the Service Agreement. Seconded by Diane F and carried unanimously.

The board discussed the review of the Assessor, Anna Wasylewski. She is doing a fabulous job and Diane P stated she is even getting address changes.

Sue made a **motion** to give Anna a three percent raise which would make her salaried at 19,096.20 plus the 750.00 allowance towards her education. Seconded by Jessica and carried unanimously.

Diane P stated that the Country Club presented a petition to the Otsego County Road Commission signed by every owner on Fairway, Greenview and Golfview.

The board discussed the condition of roads in Elmira Township and will discuss it further at the September meeting. A list of priority roads will be made and be presented to the Otsego County Road Commission in October at the annual meeting.

There being no further business to come before the board, Sue made a **motion** to adjourn. Seconded by Dale and carried unanimously. Meeting adjourned at 7:35 p.m..

Susan Schaedig, Clerk



ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
September 12, 2018

A regular meeting of the Elmira Township board was held on September 12, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustee Jessica Henke. Trustee, Dale Holzschu was absent.

Others in attendance were residents Al Glasby, Steve Meyers, Kirsten Eddy, Bob & Sue Kinney and Dave Johannigsmeier, Ordinance Officer, Ron Geiger and County Commissioner, Bruce Brown.

Diane P made a **motion** to accept the minutes as presented. Seconded by Jess and carried unanimously.

**ORDINANCE OFFICER:**

Ron stated that he is working on two complaints. The one on Webster Road involves health and zoning. He is coordinating with Chris.

The other complaint is in Franklin Farms. The property has ten vehicles on it. Three plated vehicles are allowed.

**PLANNING COMMISSION:**

Jess reported that no meetings were held in August. She stated the trail has been completed and Great Lakes Energy would like to do a photo shoot.

**READING OF THE BILLS:**

12146 Susan Schaedig, Clerk salary	1,579.50
12147 Sandra Maufort, Deputy Treasurer wages	189.00
12148 Ron Geiger, Ordinance Officer, liquor inspector	227.69
12149 Paul Hartmann, Rec meeting	30.00
12150 Kendra Brege, Rec meeting	30.00
12151 Jessica Henke, trustee salary, Rec mtg	230.00
12152 Diane Franckowiak, Supervisor salary, 2 special mtgs	893.03
12153 Dale Holzschu, trustee salary	200.00
12154 Anna Wasylewski, assessor's salary	1,591.35
12155 Dan Smith & Company, F-65	450.00
12156 Spartan Sewer & Septic	95.00
12157 Crossroads Industries Inc, clean-up day notices	454.86
12158 Anna Wasylewski, assessor education	750.00

12159 Sandra Maufort, reimb mileage	10.90
12160 Susan Schaedig, reimb, phone-internet, meals-election	73.60
12161 Diane Franckowiak, reimb use of computer, phone & internet	50.00
12162 Diane Purgiel, reimb, mileage, phone & internet	176.56
12163 Diane Purgiel, Treasurer salary	1,579.50
12164 Kirkpatrick, Dubois & Slough PLC, FOIA request, Maple Hill Cemetery	198.00
12165 Northern Michigan Review, Inc.	50.88
12166 American Waste	90.00
12167 Dunn's Business Solutions, toner	78.13
12168 Mark Rygwelski, lawn mowing	65.00
12169 Mid North Printing, envelopes	101.90
12170 WalMart, office supplies-election	26.56
12171 Doreen Ostrander, hall cleaning	150.00
12172 Dozer Construction, walking path	11,779.00
12173 Elmira Township, Riverside	47,859.81
12174 Johnson Oil, propane	465.42
12175 Centurylink	52.29
12176 Great Lakes Energy	464.25
12177 US Postal Service, election ballot postage	140.00
E-Pay September taxes	1,752.72
E-Pay August taxes	28.46
15 Michigan Dept of Treasury, 3 <sup>rd</sup> quarter taxes	<u>732.19</u>
	72,645.60

Jess made a **motion** to pay the bills. Seconded by Diane P and carried unanimously.

**TREASURER'S REPORT:**

MBANK SVGS .00 FIRST FED ICS .00 GEN FUND MBANK **295,040.25**  
 CHEMICAL BANK TAX ACCT **2,069,015.15**

Diane P reported that she has seen an increase in taxpayers making payments at the bank and using their credit cards to pay taxes.

**PUBLIC COMMENT:**

Bruce Brown gave an update on the activities in Otsego County.

Al Glasby appeared before the board representing the taxpayers in the Gaylord Country Club. He is seeking improvements on four streets in the subdivision.

Diane F explained how the township decides to make improvements on roads in the township and how the cost is shared with the Road Commission.

Kirsten Eddy and Steve Meyers are seeking a special assessment for the improvement of the private roads of Shore Orchard Drive and Golden Ridge Lane.

They asked if they could obtain a loan to improve the roads, then have the Township issue a special assessment against the benefited properties to reimburse them for the load payments.

The board felt that this was not possible but would check with the Township Attorney.

#### ASSESSOR REPORT:

Anna reported that she is stalling on purchasing a computer. She also stated that she passed the Assessor's test for Level 3.

Anna stated that there were only 20 permits issued this past year, which is very low.

Elmira Township won the Burdo case which appealed for an AG classification. He only farms 15 acres out of 80 of which 65 acres are wooded.

#### NEW BUSINESS:

Sue made a **motion** to accept the new Tax Rate Request(L-4029). Taxable value for 2018 is 147,737,461. The township Allocated millage is .8824. Seconded by Diane P and carried unanimously.

The board reviewed the letter drafted by Attorney, Paul Slough regarding the contribution of Elmira Township for the maintenance of Maple Hill Cemetery.

Diane P will contact the attorney to tell him that the board wishes him to send the letter to Warner Township stating that Elmira has decided to discontinue its contributions towards the maintenance and operation of Maple Hill Cemetery.

The board will meet with the Otsego County Road Commission on October 18, 2018 at 11:00 a.m. for the yearly meeting in regard to upcoming road improvements.

Diane F stated she is awaiting word from Wolverine Power in regard to a joint meeting with Warner and Elmira Townships and Wolverine Power in regard to the new Service Center.

Diane P made a **motion** to allow any board member to attend the On The Road 2018 Regional meeting at Treetops on October 22, 2018. Wages and registration will be paid by the township. Seconded by Jess and carried unanimously.

There being no further business to come before the board Jess made a **motion** to adjourn. Seconded by Diane P and carried unanimously. Meeting adjourned at 7:04 p.m..

Sue Schaedig, Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
OCTOBER 10, 2018**

A regular meeting of the Elmira Township board was held on October 10, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees Dale Holzschu and Jessica Henke.

Others attending were Ken Bradstreet of Wolverine Power, Ordinance Officer, Ron Geiger, residents, Rob and Connie Weaver and Kirsten Eddy.

Jess made a **motion** to accept the minutes as corrected. Seconded by Diane P and carried.

**ORDINANCE OFFICER REPORT:**

Ron stated that a second notice will be sent by Otsego County and the Health Department is proceeding on the rest.

The vehicles on the Franklin Farm complaint are being removed. There were ten and it is down to six and one is ready to be removed.

Ron stated that he will be at the November meeting. He plans on being gone for four months. Dale will take over his duties beginning in December, 2018.

**PUBLIC COMMENT:**

Ken Bradstreet of Wolverine Power stated that they will not be breaking ground for the service center in Warner Township until the thaw in the spring of 2019. They have closed on all the 170 acres.

The Power plant is running more than expected.

**READING OF THE BILLS:**

12178 Susan Schaedig, clerk's salary, clean-up day	1,699.50
12179 Sandra Maufort, deputy treasurer wages	481.50
12180 Ron Geiger, Ordinance Officer, Liquor Inspector	227.69
12181 Roderick Wright, cemetery and hall	242.00
12182 Jessica Henke, trustee salary, clean-up day	320.00
12183 Diane Purgiel, treasurer's salary, clean-up day	1,699.50

12184	Diane Franckowiak, Supervisor salary, clean-up day	953.03
12185	Dale Holzschu, trustee salary, clean-up day	320.00
12186	Anna Wasylewski, assessor salary	1,591.35
12187	GBS, votetest smart test deck, programming Primary election	415.00
12188	Otsego County Road Commission, Franklin Farms paving	41,747.30
12189	American Waste, clean-up day	12,838.29
12190	Alpine Web, annual hosting website and e-mail	480.00
12191	Roderick Wright, reimb grass seed-cemetery, fan motor	87.43
12192	Sandra Maufort, reimb mileage	10.90
12193	Diane Purgiel, reimb mileage, phone & internet	198.36
12194	Susan Schaedig, reimb phone & internet, election mileage	57.25
12195	Diane Franckowiak, reimb use of computer, internet & phone	50.00
12196	Mark Rygwelski, Sept mowing	285.00
12197	Roderick Wright, vent & motor hall	66.00
12198	Roderick Wright, reimb supplies for fan & faucet	34.83
12199	American Waste	95.00
12200	Michigan Townships Association, reg MTA On The Road, Sue	113.00
12201	Kirkpatrick, Dubois & Slough PLC, Maple Hill, private road	324.00
12202	Accident Fund, workmen's comp	210.00
12203	Great Lakes Energy	473.32
12204	CenturyLink	52.49
12205	MMTA, dues-Diane P	50.00
E-Pay	United States Treasury, Oct taxes	<u>1,923.76</u>
		67,046.50

Jess made a **motion** to pay the bills. Seconded by Dale and carried unanimously.

#### TREASURER REPORT:

First Federal ICS .35% 29,988.81    Gen Fund Mbank .65% 241,879.49    **TOTAL 271,879.49**

Chemical Bank Tax Acct **16,211.16**

#### OLD BUSINESS:

Rob Weaver and Kirsten Eddy of White Tail Estates were present to discuss with the board their request. They asked whether they could obtain a loan to improve their roads, then have the Township issue a special assessment against the benefited properties to reimburse them for the loan payments.

The township contacted attorney, Paul Slough who stated that his opinion is that the Township cannot issue special assessments to fund an arrangement as stated. However, the Township could arrange to make the improvements to the private roads directly using special assessments to defray the costs, financed by either bonds or a township improving revolving fund.

The board stated that the township has a priority road list which has through traffic and conditions that are deteriorating on them. Road work is done as the township has funds.

NEW BUSINESS:

Jess made a **motion to appoint** the Elmira Township Election Commission; Susan Schaedig, Diane Purgiel and Diane Franckowiak. Seconded by Dale and carried unanimously.

Sue made a **motion to appoint** Heidi Mead, Doreen Ostrander, Jess Henke, Sandy Maufort, Janelle Crawford and Susan Schaedig as election inspectors for the General Election on November 6, 2018. Seconded by Diane P and carried unanimously.

There being no further business Dale made a **motion** to adjourn. Seconded by Jess and carried. Meeting adjourned at 6:55 p.m..

Sue Schaedig, Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
NOVEMBER 14, 2018**

A regular meeting of the Elmira Township board was held on November 14, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Jessica Henke and Dale Holzschu.

Others attending were Ordinance Officer, Ron Geiger, Assessor, Anna Wasylewski, Otsego County Commissioner, Bruce Brown and Ken Bradstreet of Wolverine Power.

Diane P made a motion to accept the minutes as presented. Seconded by Jess and carried.

**PUBLIC COMMENT:**

Ken B stated that Wolverine is still working on the service center paperwork and a TIF zone which would overlap Antrim and Otsego counties. The TIF has to be set up prior to building the service center which would possibly start in the spring of 2019.

The Wolverine plant is running daily during daylight hours.

Bruce Brown, County Commissioner explained to the board the reasons that the Commissioners are looking at appointing two persons to the Otsego County Road Commission making it a 5 person board.

The RC is in debt for 11.5 million and the State is requiring a plan to be submitted by January 1, 2019 otherwise an Emergency Manager would come in. The State denied a waiver in October, 2018.

The Otsego County Board of Commissioners oversees the Road Commission.

**ASSESSOR'S REPORT:**

Anna stated she has four permits to check. She is expecting a five percent increase according to the county study.

Riverside has given Elmira a settlement proposal in regard to Tax Tribunal Case #17-001459. The board advised Anna to go ahead with the settlement after all the corrections have been made.

Anna stated that she prefers not to have another computer. She likes using one computer for all three townships she assesses. Diane P told her to contact I.T. Right since the township is paying for updates and sort things out.

**ORDINANCE OFFICER:**

Ron reported that he has tried to contact Christine at the County in regard to the Webster Road complaint with no luck. Some things have been cleaned up. They have been served a second notice. Health Department is involved. A camper is on the property and no plumbing has been hooked up.

He stated that the Franklin Farms complaint is coming along fine. There are 2 vehicles left and the owner is working on them. When he comes back in April he will address the other issues.

**FIRE AUTHORITY:**

Diane F reported that they have received new pagers. The County has paid half.

She presented the budget for 2019. Diane also mentioned a tanker somewhere in the future.

**READING OF THE BILLS:**

12206 Sylvester Tomaszewski, PC mtg 10-23-18	110.00
12207 Susan Schaedig, clerk's salary, conference, Ass'n & Road Comm mtgs	1,759.50
12208 Sandra Maufort, November 2018 election	222.00
12209 Ron Geiger, Ordinance Officer, Liquor Inspector	227.69
12210 Paul Hartmann, PC mtg 10-23-18	130.00
12211 Jessica Henke, Trustee, Twp Ass'n mtg, General Election	416.00
12212 Janelle Crawford, November 2018 Election	198.00
12213 Heidi Mead, November 2018 Election	367.50
12214 Duane Hoffman, PC mtg 10-23-18	110.00
12215 Doreen Ostrander, November 2018 Election	285.00
12216 Diane Purgiel, treasurer's salary, Rd Comm & Ass'n mtgs	1,639.50
12217 Diane Franckowiak, supervisor's salary, Rd Comm & Ass'n mtgs	893.03
12218 Dale Holzschu, trustee salary, Ass'n mtg & liquor control-12-18	357.69
12219 Anna Wasylewski, assessor's salary	1,591.35
12220 Ann Vogel, PC mtg 10-23-18	110.00
12221 Michigan Dept of Environmental Quality, fee water testing	142.16
12222 United States Postal Service, PO Box 117, Elmira	50.00
12223 Dunn's Business Solutions, toner	136.99
12224 American Waste	95.00
12225 Northern Michigan Review Inc	32.38
12226 Safechecks	475.37
12227 Walmart, carpet cleaner	4.99
12228 Michigan Townships Association	34.50



12229 Dan Smith & Company, assist clerk elections payroll	75.00
12230 Otsego County Treasurer, chargebacks	6.26
12231 Diane Purgiel, reimb mileage, internet & phone	147.57
12232 Susan Schaedig, reimb phone, net, mileage, election postage, meals	192.23
12233 Diane Franckowiak, reimb use of computer, internet & phone	50.00
12234 USPO, stamps	100.00
12235 Ron Geiger, reimb mileage May-Nov 2018	66.49
12236 APT US & C, membership renewal Diane P	145.00
12237 Purchase Power, postage-treasurer	470.96
12238 Byte Jumper, laptop charger replacement	25.00
12239 Great Lakes Energy	475.92
12240 CenturyLink	52.62
12241 Otsego County Historical Society, annual contribution	100.00
E-File November taxes	2,088.45
12242 United States Postal Service, tax bill postage	<u>613.82</u>
	13,997.97

Dale made a **motion** to pay the bills. Seconded by Jess and carried unanimously.

#### TREASURER'S REPORT:

Diane P stated she is working on the tax bills.

First Federal ICS 9,954.99 Gen Fund MBank 277,071.81 **TOTAL 287,026.80**

Chemical Bank Tax Acct **12,976.00**

#### OLD BUSINESS:

The board discussed offering to pay Anna for use of her computer since she isn't interested in having Elmira Township purchase one for her. An offer will be made at the December meeting.

The board accepted Mark Rygwelski's snow plowing bid for the 2018/2019 season. Snowplowing of Elmira Township Hall/Fire Hall and Fire Truck fill area (pump house) per instruction. Not to exceed \$65.00 each time. Township Hall \$25.00 each time, Fire Hall \$25.00 each time and Pump House \$15.00 each time.

The board discussed the passing of State Proposal 1 legalizing recreational marihuana. The voters of Elmira Township voted No 527 votes to Yes 374 votes.

Bryan Graham sent an e-mail stating the impact the proposal has on the township and asking if the Board wishes to enact an ordinance either prohibiting, limiting the number of, or regulating marihuana establishments under the act.

The Township has time before it needs to act. Licenses won't become available until 2020.

NEW BUSINESS:

Diane F made a **motion** to appoint Rocky Wright, Sylvester Tomaszewski and Ken Tomaski to the Elmira Township Board of Review. Seconded by Diane P and carried unanimously.

The December BOR will be held on December 11, 2018 at 9:00 a.m..

Diane P will contact Paul Slough to draw up a quit claim deed for Maple Hill Cemetery.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jess and carried unanimously. Meeting adjourned at 7:12 p.m..

Susan Schaedig,  
Clerk

**ELMIRA TOWNSHIP  
COUNTY OF OTSEGO  
DECEMBER 12, 2018**

A regular meeting of the Elmira Township board was held on December 12, 2018 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Board members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustee, Dale Holzschu. Trustee, Jessica Henke was excused.

Resident, Dave Joannigsmeier was also present.

Dale made a **motion** to accept the minutes as presented. Seconded by Diane P and carried unanimously.

Diane F reported that the December BOR was held on December 11, 2018.

Board members Ken Tomaski, Rocky Wright and Sylvester Tomaszewski accepted a new two year appointment and were sworn in for the term 2019 and 2020.

Assessor presented a PRE-correction for Land and an omitted property correction on Greskowiak.

The March BOR organizational meeting will be held on March 5, 2019 at 9:00 am. Second meeting for appeals from taxpayers will be on March 13, 2019 from 9:00 am to 3:00 pm. The Third meeting will be held on March 13, 2019 from 3:00 pm to 9:00 pm.

**ASSESSOR'S REPORT:**

The board offered and Anna accepted a reimbursement of \$25.00 per month for the use of her computer starting in January, 2019.

**READING OF THE BILLS:**

12243 Diane Purgiel, treasurer salary	1,579.50
12244 Sylvester Tomaszewski, Nov PC mtg	130.00
12245 Susan Schaedig, clerk salary	1,579.50
12246 Ron Geiger, Ordinance Officer	100.00
12247 Jessica Henke, trustee salary, Nov PC mtg	310.00
12248 Duane Hoffman, Nov PC mtg	110.00
12249 Diane Franckowiak, supervisor salary	833.03
12250 Dale Holzschu, trustee salary	200.00

12251 Anna Wasylewski, assessor salary	1,591.35
12252 Ann Vogel, Nov PC mtg	110.00
12253 Dunn's Business Solutions	38.99
12254 WalMart, cleaning supplies	26.98
12255 GBS INC, general election programming	415.00
12256 Diane Franckowiak, reimb phone & internet, use of computer	50.00
12257 Diane Purgiel, reimb phone & internet, mileage	120.32
12258 Susan Schaedig, reimb phone & internet	30.00
12259 United States Postal Service, assessor	800.00
12260 Dunn's Business Solutions, toner & paper	650.94
12261 American Waste	95.00
12262 Northern Michigan Review, Inc, Nov minutes newspaper	37.00
12263 Purchase Power, postage treasurer	320.99
12264 Johnson Oil, propane	357.86
12265 HDNW, Health Dept water assessment & annual monitoring 2019	375.00
12266 CenturyLink	52.62
12267 Great Lakes Energy	321.25
EFT Intuit, annual payroll subscription	650.00
17 Michigan Dept of Treasury, withholding taxes Oct, Nov, Dec 2018	721.15
E Pay United States Treasury, Dec taxes	<u>2,556.85</u>
	14,163.33

Diane P made a **motion** to pay the bills. Seconded by Dale and motion carried unanimously.

#### TREASURER'S REPORT:

Diane P stated that she discovered a \$300.00 error on the MTT STIP agreement for OIL/Riverside. MTT will fix the error on their reports and will send out a corrected stipulation to correct the mistake made on the current Taxable Value and SEV for OIL/ Riverside. The difference is 300.00. **\$30,500.00. Should be \$30,800.00.**

First Federal ICS .39 Gen Fund MBank 277,081.54 **TOTAL 277,081.93**

Chemical Bank Tax Acct **71,226.38**

#### OLD BUSINESS:

Diane F reported that she had spoken with Commissioner, Bruce Brown and he stated the County Board of Commissioners received nine applications for the two appointed positions for the County Road Commission and will be interviewing on December 12, 2018.

#### NEW BUSINESS:

Sue made a **motion** to amend the General Fund Roads \$41, 747.30 to come from the Fund Balance. Seconded by Dale and carried unanimously.

Sue made a **motion** to amend the General Fund Town Hall \$10,000.00 to come from the Fund Balance. Seconded by Dale and carried unanimously.

Sidewalks were removed in the village of Elmira.

Sue made a **motion** to amend the General Fund Parks and Recreation 20,000.00 to come from the Fund Balance. Seconded by Dale and carried unanimously.

Elmira Township received grants of \$5000.00 from Great Lakes Energy and \$15,000.00 from the Health Department (NWMHD).

Sue made a **motion** to enter into a contract with the Health Department of NorthWest Michigan for \$375.00 for the Assessment and Water Sampling for the township hall. At 1445 Mt Jack Road; Elmira. Seconded by Diane P and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Diane P and carried unanimously. Meeting adjourned at 6:35 pm.

Susan Schaedig , Clerk