

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
JANUARY 9, 2019**

A regular meeting of the Elmira Township Board was held on January 9, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Treasurer, Diane Purgiel, Trustees, Jessica Henke and Dale Holzschu. Clerk, Susan Schaedig was excused.

Others in attendance were: Brian Warner, Steve Johnson, Ken Bradstreet, Martin & Linda Franckowiak, Pam Zaremba, Bob & Lori Herman, Mike Matusak, Bruce Brown, Anna Wasylewski, Dave Johannigsmeier and Lisa McComb.

Brian Warner and Ken Bradstreet of Wolverine Power presented the purpose and reasons why the new Service Center will be located in Warner Township.

Wolverine Power is suggesting a TIF corridor which has monetary benefits for both townships if both entities participate and how the funds would be divided would be up to the TIF board.

Brian Warner explained that a water authority would have to be established and will provide the needed documents. Wolverine will have to put in two, 400 gallon pumping wells for fire suppression for Wolverine and the Township. Wolverine would pay the \$400,000 to put in the wells.

The TIF fund will keep the funds local instead of going to the county and will help with improvements to the townships without any extra taxes.

Diane P made a **motion** in the form of a Resolution of Support endorsing exploring the concept of establishing both a joint municipal water/economic development authority and a joint corridor improvement authority with Warner Township, with a final determination and commitment to be made at a future date. Seconded by Jessica Henke and supported unanimously.

Supervisor, Diane Franckowiak Aye

Clerk, Susan Schaedig Absent

Treasurer, Diane Purgiel Aye

Nayes: None

Trustee, Jessica Henke Aye

Trustee, Dale Holzschu Aye

Dale made a **motion** to accept the minutes as presented. Seconded by Diane P and carried unanimously.

PUBLIC COMMENT:

Bruce Brown, Otsego County Commissioner shared information from the last Commissioners meeting.

ASSESSOR:

Anna stated that she has sent out the Personal Property Tax statements today.

PLANNING COMMISSION:

No meeting.

READING OF THE BILLS:

12268 Sylvester Tomaszewski, Dec BOR	50.00
12269 Susan Schaedig, Clerk salary	1,579.50
12270 Ron Geiger, ordinance officer	100.00
12271 Rocky Wright, Dec BOR	50.00
12272 Kenneth Tomaski, Dec BOR	50.00
12273 Jessica Henke, Trustee salary	200.00
12274 Diane Purgiel, Treasurer salary	1,579.50
12275 Diane Franckowiak, Supervisor salary	833.03
12276 Dale Holzschu, Trustee salary, liquor inspections	295.33
12277 Anna Wasylewski, assessor salary	1,591.35
12278 Susan Schaedig, reimb internet & phone	30.00
12279 Diane Franckowiak, reimb internet & phone, use of computer	50.00
12280 Diane Purgiel reimb mileage, phone & internet	114.87
12281 Sam's Club, membership	45.00
12282 Sandra Maufort, deputy treasurer	396.00
12283 Heidi Mead, deputy clerk	120.00
12284 Sandra Maufort, reimb mileage	5.45
12285 Mid North Printing, assessor business cards	38.90
12286 Mark Rygwelski, plowing	50.00
12287 Warner Township, mowing Maple Hill Cemetery	577.50
12288 American Waste	95.00
12289 Northern Michigan Review	46.25
12290 Otsego County Equalization Dept, maint, PP statements	2,611.25
12291 CenturyLink	52.61
12292 United States Postal Service, postage	50.00
12293 Great Lakes Energy	480.24
E-Pay January taxes	<u>1,728.70</u>
	12,820.48

Jess made a **motion** to pay the bills. Seconded by Dale and carried unanimously.

TREASURER'S REPORT:

First Federal ICS .35% .39 Gen Fund MBank .65% 317,506.73 **TOTAL 317,507.12**

Chemical Bank Tax Acct **99,141.88**

OLD BUSINESS:

Diane F offered a Resolution Approving The Transfer of Maple Hill Cemetery To Warner Township.

The Elmira Township Board consents to and approves the conveyance of the following described real property to Warner Township:

Land in the Township of Warner, County of Antrim, State of Michigan, to-wit:

Commencing at the Northwest corner of the Northeast Quarter of the Southeast Quarter of Section Twenty-three (23), Town Thirty-one (31) North, Range Five (5) West, thence running South Thirty-three and One-third (33 1/3) rods, thence East Twenty-four (24) rods, thence North Thirty-three and One-third (33 1/3) rods, thence West Twenty-Four (24) rods to the place of beginning, containing five (5) acres of land.

The Township Supervisor and the Township Clerk are hereby authorized to execute a Quit Claim Deed conveying the above property to Warner Township.

Seconded by Diane Purgiel and carried unanimously.

AYES: Diane Franckowiak, Diane Purgiel, Jessica Henke, Dale Holzschu

NAYES: None

ABSENT: Susan Schaedig

Resolution was duly adopted by the Elmira Township Board on the 9th day of January, 2019.

NEW BUSINESS:

Diane P made a **motion** to allow and pay registration, wages, motel, mileage and a 100.00 stipend for meals for any Township Board member to attend the 2019 MTA Conference & Expo on April 1-4 in Grand Rapids. Seconded by Dale and carried unanimously.

The board will consider graveling Shaff and Franckowiak Roads.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jessica and carried. Meeting adjourned at 7:14 p.m.

Heidi Mead, Deputy Clerk

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
FEBRUARY 13, 2019**

A regular meeting of the Elmira Township board was held on February 13, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel, Trustees, Jessica Henke and Dale Holzschu.

One resident, Dave Johannigsmeier was in attendance.

Dale made a **motion** to accept the minutes as presented. Seconded by Jess and carried.

READING OF THE BILLS:

12294 Susan Schaedig, Clerk's Salary, Association Mtg	1,609.50
12295 Susan Schaedig, reimb internet, phone, postage, mileage	55.94
12296 Sandra Maufort, deputy treasurer wages	189.00
12297 Kenneth Tomaski, BOR class	110.00
12298 Ron Geiger, Ordinance Officer	100.00
12299 Jessica Henke, Trustee salary, Association Mtg	230.00
12300 Diane Purgiel, Treasurer's Salary, Association Mtg	1,609.50
12301 Diane Franckowiak, Supervisor's Salary	833.03
12302 Dale Holzschu, Trustee salary, liquor inspection	295.33
12303 Anna Wasylewski, Assessor's salary	1,591.35
12304 Kenneth Tomaski, reimb mileage BOR class	48.72
12305 Diane Purgiel, reimb mileage, office supplies, internet, phone	217.42
12306 Diane Franckowiak, reimb mileage, phone, internet, use of computer	84.80
12307 Mark Rygwelski, January snowplowing	200.00
12308 KDS Law, quit claim deed-Maple Hill Cemetery	282.00
12309 BS&A Software, tax roll support	542.00
12310 Mid North Printing, window envelopes	154.40
12311 Northern Michigan Review, publish minutes	55.50
12312 Otsego County Officers Association, due, cemetery flags	320.00
12313 Cummins Sales & Service, generator battery	160.57
12314 Otsego County, Planning & Zoning Services	6,180.00
12315 Dan Smith & Company	262.50
12316 Johnson Oil	452.25
12317 American Waste	95.00

12319 Purchase Power	149.97
12320 VOID	
12321 Ron Geiger replacement check for 12270	
EFTPS January taxes	1,839.32
12322 State of Michigan, Boiler Inspection & Certificate	130.00
12323 Great Lakes Energy	<u>475.48</u>
	18,326.19

Diane P made a **motion** to pay the bills. Seconded by Jess and carried unanimously.

TREASURER'S REPORT:

First Federal ICS .39 Gen Fund MBank 324,201.75 **TOTAL 324,202.14**
 Chemical Bank Tax Account **1,929,283.00**

OLD BUSINESS:

The board reviewed the 2018 budget.

NEW BUSINESS:

Sue made a **motion** to enter into an agreement with Straits Area Narcotics Enforcement for services beginning April 1, 2019 through March 31, 2020. The township will pay SANE \$1,000 payable by May 1, 2019. Seconded by Diane P and carried unanimously.

Diane F made a **motion** in the form of a resolution to adopt a Poverty and Hardship policy and guidelines in granting or denying an exemption for the 2019 tax year. Seconded by Diane P and carried unanimously.

AYES: JESSICA HENKE, DALE HOLZSCHU, DIANE PURGIEL, DIANE FRANCKOWIAK, SUSAN SCHAEDIG

NAYES: NONE

ABSENT: NONE

The board reviewed the costs for graveling Franckowiak and Shaff roads submitted by the Road Commission.

After discussion about the high costs for graveling the board decided not to proceed. If the bid for Shaff Road, between Parmater Rd. and Theisen Rd. would have come in between \$35,000-\$40,000 the board would possibly have considered it.

As discussed at the annual meeting with the Road Commissioners and the Elmira Board, Theisen Rd. (from North Townline Rd. to Hallock Rd.) and North Townline Rd (from Allis to Theisen Rd.) are the priority road projects that the board would like the OCRC to provide estimates so that funds can be saved for them.

Discussion tabled on the proposed military operations area until there is further information.

Jessica made a **motion** in the form of a resolution to increase the Supervisor's salary 3% as of April 1, 2019 to \$10,300. Seconded by Dale and carried unanimously with a roll call vote.

Diane F made a **motion** in the form of a resolution to increase the Clerk's salary 3% as of April 1, 2019 to \$19,523. Seconded by Dale and carried unanimously with a roll call vote.

Jess made a **motion** in the form of a resolution to increase the Treasurer's salary 3% as of April 1, 2019 to \$19,523. Seconded by Dale and carried unanimously with a roll call vote.

Diane P made a **motion** in the form of a resolution to increase the Trustee's salary 3% as of April 1, 2019 to \$2,472.00. Seconded by Diane F and carried unanimously with a roll call vote.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jess and carried. Meeting adjourned at 7:17 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
MARCH 13, 2019**

A regular meeting of the Elmira Township board was held on March 13, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel, Trustees Jessica Henke and Dale Holzschu.

Ken Bradstreet of Wolverine Power was also in attendance.

PUBLIC COMMENT:

Ken advised the board that Warner Township passed a resolution in February in support of endorsing exploring the concept of establishing both a joint municipal water/economic development authority and a joint corridor improvement authority with Elmira Township.

He stated that the process could start in May for the TIF.

Diane P made a **motion** to approve the minutes as corrected. Seconded by Jess and carried unanimously.

BOARD OF REVUE:

Diane F reported that the BOR was quiet. They approved 6 veteran exemptions and a few people showed up for explanations on their tax bills.

PLANNING COMMISSSION:

Sue made a **motion** to approve the ETPC's recommendation to the Otsego County PC to accept Article 27, Township Participation in County Zoning. This will improve communication between the County and Township PC by allowing for electronic mail and including the Chairpersons of the Twp. PC's as well as the clerks. Seconded by Jess and carried unanimously.

Sue made a **motion** to approve the ETPC's recommendation to the Otsego County PC on Article 21.1, Accessory Buildings; allowing for smaller (less than 200 sq. ft.) accessory buildings to be built without a building permit; doing away with the 4000 sq. ft. maximum size of the accessory building(s); and limiting the height of RR District accessory buildings within 500 ft. of any waterfront to 14 ft. Seconded by Jess and carried unanimously.

READING OF THE BILLS:

12324	VOID	
12325	VOID	
12326	Susan Schaedig, Clerk's salary	1,579.50
12327	Ron Geiger, Ordinance Officer	100.00
12328	Jessica Henke, Trustee salary	200.00
12329	Doreen Ostrander, hall cleaning	312.50
12330	Diane Purgiel, Treasurer's salary	1,579.50
12331	Diane Franckowiak, Supervisor's salary, BOR class	956.67
12332	Dale Holzschu, Trustee salary, liquor control	295.37
12333	Anna Wasylewski, assessor's salary	1,591.35
12334	Diane Franckowiak, reimb use of computer, phone & internet	50.00
12335	Johnson Oil	481.36
12336	American Waste	95.00
12337	Susan Schaedig, reimb phone & internet, mileage	34.64
12338	Northern Michigan Review, Inc., publish minutes	41.63
12339	Ann Vogel, Feb PC meeting	110.00
12340	Sylvester Tomaszewski, Feb PC meeting	110.00
12341	Sandra Maufort, deputy treasurer wages	495.00
12342	Paul Hartmann, Feb PC meeting	130.00
12343	I.T. Right	67.50
12344	Mark Rygwelski, snowplowing Feb	225.00
12345	Diane Purgiel, reimb mileage, phone & internet	139.45
12346	Elmira Township	200,000.00
12347	VOID	
12348	Centurylink	52.61
12349	Great Lakes Energy	475.05
12350	Diane Franckowiak, reimb groceries BOR	40.00
12351	Anna Wasylewski, reimb office supplies	21.17
EFTPS	March taxes	1,983.61
18	State of Michigan first quarter taxes 2019 Jan, Feb, March	671.68
		211,838.59

Dale made a **motion** to pay the bills. Seconded by Diane P and carried unanimously.

TREASURER'S REPORT:

Diane P reported that she has reconciled with Otsego County.

First Federal ICS .39 M Bank Gen Fund 449,618.31 **TOTAL 449,618.70**
 Chemical Bank Tax Acct **11,045.82**

Meeting recessed at 6:30 p.m..

The Township Board reviewed the budget for 2019-2020.

Meeting resumed at 6:37 p.m..

Diane P made a **motion** to adopt the 2019-2020 budget. Seconded by Dale and carried unanimously.

NEW BUSINESS:

Diane P made a **motion** to contract with Otsego County for Municipal Land Use Services Administration (Land Use Planning, Zoning, Zoning Administration and Building Code Compliance) for the years 2019 and 2020. Elmira Township agrees to provide a total of \$6,489 in 2019 and \$6,489 in 2020. Seconded by Sue and carried unanimously.

Diane P made a **motion** to accept Gaylord Community Schools Agreement for Collection of Summer School Property Taxes by Elmira Township for a summer levy of 50% of School District property taxes for the year, 2019. Per parcel has been established at \$2.50 to be paid to Elmira Township by September 30, 2019. Seconded by Jess and carried unanimously.

Sue made a **motion** to pay for registration, mileage, meals, motel and wages for Diane P to attend the 2019 Advanced Institute for Treasurers on May 20 thru May 22, 2019 in Mt Pleasant. Seconded by Diane F and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Diane P and carried unanimously. Meeting adjourned at 6:48 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
APRIL 10, 2019**

A regular meeting of the Elmira Township board was held on April 10, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustee, Jessica Henke. Trustee, Dale Holzschu was excused.

Others in attendance were Assessor, Anna Wasylewski, ETPC members, Duane Hoffman and Paul Hartmann, residents Dennis and Diane Schlak, Chris Churches and Christine Wohfiel of Land Use.

Jess made a **motion** to accept the minutes as presented. Seconded by Diane P and carried unanimously.

PUBLIC COMMENT:

Mr. and Mrs. Schlak asked the board if Ordway Road was on a list to be upgraded. The road is crowned, full of potholes and has no ditches.

Diane P urged them to contact the Road Commission.

Paul Hartmann stated that the PC is seeking help for highway cleanup on May 7th.

Duane Hoffman updated the board on the application for a Special Use Permit for the Burdo Pines Site Condominium project.

Chris Churches stated that an extension was requested for the Porcupine Condo project.

ASSESSOR'S REPORT:

Anna stated that the Taxable Value is 150,000,000. Up 5 million from last year.

She is working on the AMAR and hopes to do field work in about two weeks.

FIRE AUTHORITY:

Diane F stated that the Fire Authority plans on purchasing a new tanker which will be a diesel and automatic transmission.

The cost is about \$300,000.00 and delivery is a year out.

READING OF THE BILLS:

12352 Sylvester Tomaszewski, PC and BOR wages	400.00
12353 Susan Schaedig, clerk's salary	1,626.88
12354 Ron Geiger, Ordinance Officer, Liquor Control Officer	195.33
12355 VOID	
12356 Ken Tomaski, March BOR	270.00
12357 Jessica Henke, Trustee salary, PC mtg	316.00
12358 Duane Hoffman, PC mtg	110.00
12359 Diane Purgiel, Treasurer's salary	1,626.88
12360 Diane Franckowiak, Supervisor's salary	858.33
12361 Dale Holzschu, trustee salary	206.00
12362 Anna Wasylewski, assessor's salary	1,591.35
12363 Ann Vogel, PC mtg	110.00
12364 Cummins Sales & Service, yearly contract	259.17
12365 Mark Rygwelski, snow plowing March	125.00
12366 Northern Michigan Review Inc.	50.88
12367 S.A.N.E., 2019 contribution	1,000.00
12368 Susan Schaedig, reimb mileage, phone & Internet	36.96
12369 Diane Purgiel, reimb, mileage, phone & internet	110.45
12370 Diane Franckowiak, reimb use of computer, phone & internet	50.00
12371 Johnson Oil	402.29
12372 Dunn's Business Solutions, copies Burdo Pines Condo project	20.90
12373 Michigan Municipal Treasurer's Association, registration Diane P	325.00
12374 Michigan Townships Association, registration, Intro Planning & Zoning	182.00
12375 Listvan, Commercial heating certification-boiler	187.50
12376 Susan Schaedig, reimb 2 copies Quickbooks Pro 2019	314.82
12377 American Waste	95.00
12378 CenturyLink	52.41
12379 Great Lakes Energy	
12381 Roderick Wright, March BOR	270.00
EFTPS April taxes	1,643.27

Diane P made a **motion** to pay the bills. Seconded by Jess and carried unanimously.

TREASURER'S REPORT:

Diane P stated she has balanced with the County. She is just waiting to hear from the County Treasurer.

She opened a 200,000.00 CD for 13 months at 2.59%.

Gen Fund Ckg	236,108.41	CD Community Financial	200,000.00	ICS/Gen Fund Sweep	.39
Total	436,108.80	Chemical Bank Tax Account	11,051.54		

OLD BUSINESS:

The Township will contact attorney Paul Slough to begin the process of Marijuana options.

Diane F. informed the board of the parameters of the TIF zone. A meeting will be held on April 16, 2019 to begin the process.

NEW BUSINESS:

The board reviewed Mark Rygwelski's bid for the 2019 Spring Cleanup and mowing season.

Township hall cleanup	\$90.00	remains the same	Mowing	\$70.00	up \$5.00
Playground cleanup	\$525.00	up \$150.00	Mowing	\$120.00	up \$25.00
Cemetery cleanup	\$1,250.00	up \$300.00	Mowing	\$85.00	up \$20.00
Pump House	\$20.00	same			
Corner Lot M-32	\$20.00	same			

Mark has not increased his charges for several years and the board agreed to contract with Mark for 2019.

There being no further business to come before the board, Jess made a **motion** to adjourn. Seconded by Diane P and carried. Meeting adjourned at 6:45 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
MAY 8, 2019**

A regular meeting of the Elmira Township Board was held on May 8, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Sue Schaedig, Treasurer, Diane Purgiel, Trustees Jessica Henke and Dale Holzschu.

Others in attendance were Ken Bradstreet, Ron Geiger, Ordinance Officer and Anna Wasylewski, Assessor.

Jessica made a **motion** to accept the minutes as presented. Seconded by Diane P and carried unanimously.

ASSESSOR'S REPORT:

Anna presented the board with a request to waive penalty and interest for untimely filed property transfer affidavits.

Diane Franckowiak made a **motion** in the form of a Resolution for Waiver of Penalty and Interest for Untimely Filed Property Transfer Affidavits.

Whereas, Under PA206 of 1893, The governing body of a local tax collecting unit may waive, by resolution, the penalty levied under subsection (1) © or (d) (MCL 211.27b);

NOW, THEREFORE, BE IT HEREBY RESOLVED that pursuant to PA206 of 1893, Elmira Township, Otsego County authorizes the Assessor to waive the collection of penalty and interest for untimely filed property transfer affidavits.

The foregoing resolution offered by Diane Franckowiak and supported by Diane Purgiel.

Upon roll call, the following voted:

"Aye": Jessica Henke, Dale Holzschu, Diane Purgiel, Susan Schaedig, Diane Franckowiak

"Nay": None

"Absent": None

Susan Schaedig
Elmira Township Clerk, May 8, 2019

ORDINANCE OFFICER:

Ron reported that he checked on Webster Road with the County. One vehicle has been taken care of and the Health Department has been working with the owner.

Ron stated that all the cars are gone on the Franklin Farms complaint. Only a landscape trailer remains.

PUBLIC COMMENT:

Ken Bradstreet of Wolverine Power updated the board about the TIF.

A public hearing will be held on May 23, 2019 at 7:00 p.m. at the Elmira Township hall with Warner and Elmira Townships.

PLANNING COMMISSION:

Jess reported that the board acted upon the Proposed Burdo Pines project.

She also stated that she has contacted a contractor for a rough estimate in regard to a pavilion at the Elmira park.

The Park committee will work on plans in 2019 for a pavilion and possibility for any grants and present them to the township board for the 2020 budget.

READING OF THE BILLS:

12380 Purchase Power, postage tax bills	149.97
12382 Ron Geiger, ordinance officer, liquor inspector	195.33
12383 Sylvester Tomaszewski, PC mtg April	110.00
12384 Susan Schaedig, Clerk salary	1,626.92
12385 Paul Hartmann, PC mtg April	130.00
12386 Jessica Henke, Trustee salary, PC mtg April, special mtgs	466.00
12387 Heidi Mead, Deputy Clerk- special meeting	120.00
12388 Duane Hoffman, PC mtg April, Twp Board mtg	140.00
12389 Diane Purgiel, Treasurer's salary, special mtgs	1,866.92
12390 Diane Franckowiak, Supervisor's salary, special mtgs	1,218.37
12391 Dale Holzschu, Trustee salary, special mtg	326.00
12392 Anna Wasylewski, assessor salary	1,591.35
12393 Ann Vogel, PC mtg April	110.00
12394 Byte Jumper, Sophos internet security	53.00
12395 Diane Purgiel, reimb phone & Internet, mileage	139.18
12396 Susan Schaedig, reimb phone & internet	30.00
12397 Diane Franckowiak, reimb phone & internet, use of computer	50.00
12398 American Waste	95.00
12399 Michigan Association of Planning, membership renewal	300.00
12400 Northern Michigan Review, april minutes	37.00
12401 Spartan Sewer & Septic, park for May	95.00

12402 Centurylink	54.41
12403 Great Lakes Energy	473.43
E-Pay May 2019 taxes	<u>1,624.35</u>
	11,002.23

Jessica made a **motion** to pay the bills. Seconded by Dale and carried unanimously.

TREASURER'S REPORT:

Diane P stated that she is still waiting on the County Treasurer to balance her books with the County. Diane P's tax books are balanced.

Gen Fund MBank Checking 250,009.54 CD 2.59% Community Financial 200,000.00
ICS/Sweep MBank .39 **Total 450,009.93**

Tax Account Chemical Bank **11,052.45**

OLD BUSINESS:

The per diem pay has been updated in the policy book.

NEW BUSINESS:

Diane F has e-mailed attorney Paul Slough in regard to Michigan's Regulation and Taxation of Marihuana Act initiative. He will attend the Township June meeting.

The board reviewed the recommendation of the ETPC in regard to Burdo Pines.

Sue made a **motion** to recommend to the Otsego County Planning Commission that they approve the Special Use Permit requested for the project known as Burdo Pines with the following conditions:

- 1) That the drawing of layout of Parcel E as depicted in Exhibit 5 has the pipelines depicted as full width of the right of way rather than the single line to help clarify the impacts upon the individual unit sites at to area that is actually buildable.
- 2) As nothing in Exhibit 15 excludes mobile homes other than the requirement of 5/12 pitched Roof, and as Parcel E is in total a jointly owned parcel and under control of the developer or when relinquished the Condo Association Board acting as one entity, it can only have a total of three manufactured homes without being a Manufactured Housing Park and subject to Applicable State statutes.

Seconded by Dale and carried unanimously.

Diane Franckowiak made a **motion** in the form of a resolution:

Be it resolved, that the township board is on record in opposition to legislation that would allow township boards the option to have its elected offices appear as nonpartisan on the ballot. The reason for the board's position is as follows:

Declaring a party when running for office states to the voter what values and opinions that person stands for.

Seconded by Diane Purgiel and carried unanimously.

AYES: Diane Franckowiak, Susan Schaedig, Diane Purgiel, Jessica Henke, Dale Holzschu

NAYES: None

ABSENT: None

The board has chosen September 21, 2019 for the Clean-Up date.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Diane P and carried unanimously. Meeting adjourned at 7:48 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
JUNE 12, 2019**

A regular meeting of the Elmira Township Board was held on June 12, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel, Trustees, Dale Holzschu and Jessica Henke.

Others in attendance were Ken Bradstreet, Ordinance Officer, Ron Geiger, Assessor, Anna Wasylewski, Attorney, Paul Slough and County Commissioner, Bruce Brown.

Jessica made a **motion** to accept the minutes as presented. Seconded by Dale and carried unanimously.

PUBLIC COMMENT:

Bruce stated that there are three county ballot proposals on the August 6th election which includes operation for the Bus System(.60 increase), operation and maintenance of the Sportsplex, operating and maintenance for the Commission on Aging and Gaylord Schools have an operating millage renewal.

ASSESSOR'S REPORT:

Anna reported that she has completed the AMAR and is waiting for results.

ORDINANCE OFFICER:

Ron stated that he is satisfied with the clean up on Franklin Farms and Webster Road complaints.

He has received a new complaint on Theisen Road.

PLANNING COMMISSION:

Members Ann Vogel and Sylvester Tomaszewski agreed to remain on the Elmira PC for another three year term.

Jessica reported that the Rec Committee has an informal bid from Jesse Chaffin to build a 12' x 20' pavilion for \$11,000. Paul will contact Dozer Construction for a quote on site prep and construction for the pavilion.

The committee will be seeking a grant from the Great Lakes Energy's People Fund and request the township include \$10,000 for the pavilion in the PC budget for 2020.

Duane Hoffman will contact the Puroll family to ascertain their willingness to provide the labor for painting or staining of the wooden structure.

READING OF THE BILLS:

12404	Susan Schaedig, clerk's salary, special mtg	1,746.88
12405	Ron Geiger, ordinance officer, liquor inspector	195.33
12406	Diane Purgiel, treasurer's salary, special meetings	2,166.88
12407	Diane Franckowiak, supv salary, special meetings	1,008.33
12408	Dale Holzschu, trustee salary	206.00
12409	Anna Wasylewski, assessor's salary	1,591.35
12410	Michigan Townships Association, dues and legal defense	1,746.55
12411	Northern Michigan Review, Inc., May minutes	46.25
12412	Ann Vogel, reimb mileage	34.80
12413	Diane Purgiel, reimb mileage, phone & internet, conference	544.54
12414	Susan Schaedig, reimb phone & internet	30.00
12415	Diane Franckowiak, reimb use of computer, phone & internet	50.00
12416	Sylvester Tomaszewski, May PC mtg	110.00
12417	Paul Hartmann, May PC, Rec Committee mtgs	160.00
12418	Kendra Brege, Rec Committee mtg	30.00
12419	Jessica Henke, trustee salary, May PC & Rec mtgs, class	456.00
12420	Duane Hoffman, May PC mtg	110.00
12421	Ann Vogel, May PC mtg, class	220.00
12422	American Waste	95.00
12423	Spartan Sewer & Septic	95.00
12424	Doreen Ostrander, hall cleaning	250.00
12425	GBS, election supplies	121.55
12426	Otsego County Economic Alliance, annual partner contribution	850.00
12427	Mark Rygwelski, cleanups-cemetery, hall, park, one mowing	2,120.00
12428	Mid North Printing, letterhead	97.90
12429	Centurylink	54.41
12430	Great Lakes Energy	465.98
EFTPS	May taxes	1,675.64
19	Michigan Dept of Treasury, 1/4ly taxes, April, May, June	<u>983.77</u>
		17,272.16

Dale made a **motion** to pay the bills. Seconded by Diane P and carried unanimously.

TREASURER'S REPORT:

Gen Fund Ckg M Bank 247,095.46 CD Comm Financial 200,000.00 MBank .39
Total 447,095.85

Tax Account Chemical Bank **11,061.88**

Diane P stated there are two properties that are being foreclosed: Pat & Bud's and Theresa Ralston.

Elmira Township is allowed to acquire parcels for "public use". In accordance with Act 123, the township has the "second right of refusal" to acquire tax foreclosed parcels.

Diane P made a **motion** to waive our right of refusal of all parcels in Elmira Township that were foreclosed upon on April 1, 2019 for tax year 2016. Seconded by Dale and carried unanimously.

NEW BUSINESS:

Attorney, Paul Slough gave a history of medical and recreational marihuana laws in the State of Michigan. LARA makes the rules and regulations.

Susan made a **motion** in the form of a resolution to adopt Township Ordinance No. 1, Marihuana Ordinance.

An ordinance to prohibit individuals from obtaining licenses to operate marihuana establishments and to prohibit the sale and consumption of marihuana, and prohibit the sale of marihuana accessories, in public places, as authorized under the Michigan Regulation and Taxation of Marihuana Act.

Seconded by Diane Purgiel and carried unanimously.

AYES: Diane Franckowiak, Susan Schaedig, Diane Purgiel, Dale Holzschu, Jessica Henke

NAYES: None

ABSENT: None

Diane P made a **motion** to reappoint Ann Vogel and Sylvester Tomaszewski for a three year term to the Elmira Township Planning Commission. Seconded by Dale and carried unanimously.

A committee meeting for the TIF will be held on July 9, 2019 at Elmira Township hall at 6:00 p.m.

Sue made a **motion** to purchase three picnic tables from Tree Top Products for a total of \$2,964.43. Seconded by Jessica and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jess and carried unanimously. Meeting adjourned at 7:07 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
JULY 10, 2019**

A regular meeting of the Elmira Township Board was held on July 10, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others present were Ordinance Officer, Ron Geiger and Lisa McComb.

Dale made a **motion** to accept the minutes as presented. Seconded by Jessica and carried unanimously.

ORDINANCE OFFICER REPORT:

Ron stated that the Franklin Farms complaint has been resolved. He sees no problem on the Theisen Road complaint.

PLANNING COMMISSION:

Jess reported that Duane has not contacted the Puroll family regarding the painting or staining of the wooden play structure.

The Recreational meeting was not held but Jess continues checking into possible grants for the park.

READING OF THE BILLS:

12431 Sylvester Tomaszewski, June PC mtg	110.00
12432 Susan Schaedig, Clerk's salary	1,626.88
12433 Ron Geiger, Ordinance Officer, Liquor Inspector	195.33
12434 Paul Hartmann, June PC mtg	130.00
12435 Jessica Henke, Trustee salary, June PC mtg	316.00
12436 Duane Hoffman, June PC mtg	110.00
12437 Diane Purgiel, Treasurer's salary, TIF mtg	1,686.88
12438 Diane Franckowiak, Supervisor's salary, TIF mtgs	1,008.33
12439 Dale Holzschu, Trustee salary	206.00
12440 Anna Wasylewski, Assessor's salary	1,591.35
12441 Treetop Products Inc. 3 picnic tables	2,964.43
12442 Gleaners Life Insurance Society, retirement, 2 years	9,573.00
12443 Voya Financial, retirement, 2 years	4,494.12
12444 Municipal Retirement Systems, Inc. admin 2 years	440.00

12445 Kirkpatrick, Dubois & Slough PLC, marijuana ordinance	324.00
12446 Mark Rygwelski, June mowing	630.00
12447 Walmart, mulch & hose	40.75
12448 Purchase Power	80.74
12449 American Waste	95.00
12450 Spartan Sewer & Septic	95.00
12451 Northern Michigan Review, minutes and ordinance	319.13
12452 Diane Purgiel, reimb mileage, phone-internet, tax bill postage	808.50
12453 Susan Schaedig, reimb phone & internet, plants-hall	40.48
12454 Diane Franckowiak, reimb internet & phone, use of computer	50.00
12455 Dunn's Business Solutions	87.69
12456 Centurylink	56.02
12457 US Postal Service, clerk postage	110.00
12458 Alpine Web, domain renewal for .com and .org	40.00
12459 Great Lakes Energy	469.11
E-Pay July taxes	<u>1,554.36</u>
	29,253.10

Diane P made a **motion** to pay the bills. Seconded by Jess and carried unanimously.

TREASURER'S REPORT:

The report was made before the checks were deducted for July.

MBank checking 266,672.89 Community Financial CD 201,267.40 MBank sweep .39
TOTAL 467,940.68

Tax Account **60,927.86**

The board discussed adding the Deputy Treasurer and Deputy Clerk signatures to the General Fund Checking account. This would allow a check to be signed in case of absence of the Treasurer or the Clerk. Two signatures are required on the checks now.

It was agreed that Sandy Maufort, deputy treasurer and Heidi Mead, deputy clerk sign the signature card for the M Bank General Fund.

OLD BUSINESS:

Hallenius Road is completed except for the stripping. They had gone further than expected.

The board discussed the TIF. Antrim County will say no and it is a hard sell for Otsego County. A lot of work for little money.

The Township Association meeting will be held on July 16th at 6:00 p.m. at Otsego Lake.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jess and carried unanimously. Meeting adjourned at 7:05 p.m..

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
AUGUST 14, 2019**

A regular meeting of the Elmira Township Board was held on August 14, 2019 at the Elmira Township hall commencing at 6:03 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others present were Ordinance Officer, Ron Geiger, County Commissioner, Bruce Brown and Ken Bradstreet of Wolverine Power.

Jessica made a **motion** to accept the minutes as presented. Seconded by Dale and carried unanimously.

PUBLIC COMMENT:

Bruce Brown stated that Otsego County will no longer host the air show held in June for the last ten years.

Ken Bradstreet stated that Warner Township will not proceed with the TIF. Wolverine Power would like to develop A rail corridor spur. An Economic Alliance shared with Warner and Elmira Townships would benefit since there are grants available through MDOT.

ORDINANCE OFFICER:

Ron Geiger he checked out a complaint at Franklin Farms and felt there was no problem.

He stated that he checked out the complaint on Theisen Road and found a fridge in a burn pile which will be removed by the owner and found a boat filled with items and can't be seen from the road. He also felt there is no issue.

PLANNING COMMISSION:

Jessica stated that she is starting two grant applications for the Township Park.

The board discussed Mike Scott's request for a permit to put a 125 foot vinyl seawall in front of his home on Lake 27 across from the public access. The PC will take no position.

FIRE AUTHORITY:

Diane F stated that the Fire Department will hold their open house on September 7th from 3:00 to 7:00 p.m..

READING OF THE BILLS:

12460 Sylvester Tomaszewski, July PC	110.00
12461 VOID	
12462 Sandra Maufort, deputy treasurer wages, 8-6-19 election	401.40
12463 Ron Geiger, Ordinance Officer & Liquor Inspector	195.33
12464 Roderick Wright, July BOR	50.00
12465 Paul Hartmann, July PC	130.00
12466 Kenneth Tomaski, July BOR	110.00
12467 Jessica Henke, trustee salary, July PC	316.00
12468 Heidi Mead, Aug 8 th election	261.75
12469 Duane Hoffman, July PC	110.00
12470 Doreen Ostrander, hall cleaning, August election	521.75
12471 Diane Purgiel, treasurer's salary, Twp Ass'n mtg	1,656.88
12473 Dale Holzschu, trustee salary	206.00
12474 Anna Wasylewski, assessor's salary	1,591.35
12475 Ann Vogel, July PC	110.00
12476 Dunn's Business Solutions, office supplies	233.04
12477 Northern Michigan Review Inc., July minutes	37.00
12478 American Waste	95.00
12479 Spartan Sewer & Septic	95.00
12480 Otsego County Treasurer, charge back	.07
12481 Dan Smith & Company, audit	2,400.00
12482 Cummins Sales & Service, generator repair	142.17
12483 Otsego County Road Commission, Hallenius & Martin Lk Rds	112,401.70
12484 I.T. Right, backup service, assessor/treasurer	500.00
12485 Purchase Power	149.97
12486 Apex Software, sketching software, maint renewal	235.00
12487 Diane Purgiel, reimb mileage, phone & internet	168.18
12488 Susan Schaedig, reimb phone & internet, election mileage, meals	154.17
12489 Diane Franckowiak, reimb phone & internet, use of computer	50.00
12490 Mark Rygwelski, July mowings	630.00
12491 Alpine Web, annual website and e-mail hosting	480.00
12492 Susan Schaedig, Clerk's salary, Twp Ass'n mtg	1,656.88
12493 Otsego County Treasurer, July 2019 chargebacks	43.01
12494 BS&A Software, assessing system/annual service support	591.00
12495 Johnson Oil, propane	276.06
12496 Great Lakes Energy	466.74
12497 Centurylink	55.89
EFTPS August taxes	<u>1,773.59</u>
	129,203.26

Diane P made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

Diane P contacted Alpine Web for a second time because they are deleting old e-mails.

She stated that the postage meter is no longer being supported. They want a 5 year contract. A 3 year contract would cost more.

She is considering purchasing stamps.

Gen Fund Ckg 118,725.39 CD 201,267.40 ICS Sweep .39 **319,993.18**
Tax Acct **59,139.08**

OLD BUSINESS:

Sue made a **motion** to accept the 5 year Planned Maintenance Agreement with Cummins. The cost will be 1,240.20. The Township will be billed after the service 248.04 each year. Seconded by Jessica and carried unanimously.

Alan Jaroneski purchased Pat & Bud's Store and house. There is a lien on the liquor license which was not in the purchase.

Diane P made a **motion** not to proceed with the M-32 Corridor Authority. Seconded by Dale and carried unanimously.

NEW BUSINESS:

Diane F stated that the AMAR went well.

Diane F made a **motion** to increase Anna Wasylewski's assessors salary 3%(572.89). Seconded by Diane P and carried unanimously.

There being no further business to come before the board Dale made a **motion** to adjourn. Seconded by Jessica and carried unanimously. Meeting adjourned at 6:46 pm.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
SEPTEMBER 11, 2019**

A regular meeting of the Elmira Township Board was held on September 11, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees Dale Holzschu and Jessica Henke.

Others present were David Johannigsmeir, Bruce Brown, Ken Bradstreet, Anna Wasylewski, Courtney Cadott, John Larson and Tom Murphre.

Dale made a **motion** to accept the minutes as presented. Seconded by Jessica and carried unanimously.

PUBLIC COMMENT:

Bruce Brown gave a report of the Otsego County Commissioners meeting.

ASSESSOR'S REPORT:

Anna stated that she is currently doing lots of field work and should have at least 60% completed by the end of the year. She has 180 to go.

READING OF THE BILLS:

12498 Susan Schaedig, clerk's salary	1,626.88
12499 Sandra Maufort, deputy treasurer's wages	162.00
12500 Jessica Henke, trustee's salary	206.00
12501 Diane Purgiel, treasurer's salary	1,626.88
12502 Diane Franckowiak, supervisor's salary	585.33
12503 Dale Holzschu, trustee's salary	206.00
12504 Anna Wasylewski, assessor's salary	1,639.10
12505 Municipal Underwriters of Michigan, Inc.	6,969.00
12506 Northern Michigan Review, Inc.	41.63
12507 WalMart	61.69
12508 American Waste	95.00
12509 Accident Fund, Workmen's comp	765.00
12510 Ass'n of Public Treasurers US & Canada, membership renewal	145.00
12511 Otsego County, county planning & zoning services	6,489.00
12512 Government Forms and Supplies, I Voted Stickers	28.95
12513 Spartan Sewer and Septic	95.00

12514 United States Postal Service, postage	220.00
12515 Diane Franckowiak, reimb use of computer, phone & internet	50.00
12516 Diane Purgiel, reimb postage, mileage, phone & internet	366.10
12517 Susan Schaedig, reimb mileage, internet & phone	76.40
12518 Crossroads Business Services, Clean-Up Day Postcards	458.67
12519 Diane Purgiel, reimb postage	15.00
12520 Ron Geiger, Ordinance Officer, Liquor Inspector	220.89
12521 Mark Rygwelski, August mowing	230.00
12522 Roderick Wright, install picnic tables at park	286.00
12523 Centurylink	55.89
12524 Anna Wasylewski, reimb use of computer Sept, 2018-Aug, 2019	300.00
EFTPS September taxes	1,667.30
12525 Great Lakes Energy	465.76
20 Michigan Withholding Taxes 3 rd quarter	<u>910.70</u>
	26,282.28

Jess made a **motion** to pay the bills. Seconded by Dale and carried unanimously.

TREASURER'S REPORT:

M Bank General Fund checking 117,278.46 Community Financial CD 201,267.40
 MBank Sweep Acct .39 **TOTAL 318,546.25**

Diane P stated that the General Fund will increase more when the Winter taxes are collected. Payment by credit cards and at banks have increased.

OLD BUSINESS:

The Township Clean-Up Day will be held on September 21st from 7 am till am.

NEW BUSINESS:

Jessica made a **motion** to accept the new Tax Rate Request (L-4029) Taxable value for 2019 is 150,710,385 . The township Allocated millage is .8824. Seconded by Sue and carried unanimously.

The annual meeting with the Road Commission will be held on Thursday, October 17, 2019 at 12:30 p.m.

John Larson and Tom Murphre addressed the board in regard to lowering the speed limit from 55 to 35 on Hallenius Road to Lake 27.

They have approached the Road Commission and also obtained 51 petitions. Thirty from Lake 27 and 21 from surrounding neighbors.

John stated that when both entities agree that the speed limit needs to be reduced the decision will be taken to the State Police who will make the final decision.

Diane F stated that the Township has their annual meeting with the Road Commission on October 17th and their petition will be discussed. The board will inform John of the final decision.

The ten day road closure for the railroad tracks in Elmira on M32 will begin on September 30, 2019. Truck traffic will be routed onto C-42 to M131.

Diane P made a **motion** to allow any board member to attend the MTA Regional meeting on October 10 at Treetops Resort. Registration and wages will be paid by the Township. Seconded by Sue and carried unanimously.

Diane P made a **motion** that the checks for the bills be received by the Treasurer by the Friday before the board meeting. Seconded by Dale and carried unanimously.

Sue made a **motion** to pay any insurance bills, any utility bills and phone bills received after the Friday due to treasurer and due before the next board meeting. Seconded by Jessica and carried unanimously.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jessica and carried unanimously. Meeting adjourned at 6:47 p.m.

Susan Schaedig
Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
OCTOBER 9, 2019**

A regular meeting of the Elmira Township Board was held on October 9, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees, Dale Holzschu and Jessica Henke.

Others present were Ken Bradstreet and Ron Geiger.

Jessica made a **motion** to accept the minutes as presented. Seconded by Dale and carried unanimously.

PUBLIC COMMENT:

Ken Bradstreet informed the board that the Wolverine Alpine Power Plant was awarded Power Plant of the Year by Power Magazine.

ORDINANCE OFFICER REPORT:

Ron reported that he checked Theisen Road and as far as he is concerned it is cleaned up. Nothing can be seen from the road and he will return and check to see if the boat has been removed.

Ron will do the November Liquor Inspections. Dale will start doing inspections in December and continue into the spring until Ron returns.

FIRE AUTHORITY:

Diane F reported that the Authority has ordered a new tanker. They have taken delivery of the new chassis and it will be taken to Grayling for installation of the pumper.

The Open House went well and \$3,100.00 was received in donations.

READING OF THE BILLS:

12526 Susan Schaedig, clerk's salary	1,626.88
12527 Sandra Maufort, deputy treasurer, 29 hours	522.00
12528 Ron Geiger, ordinance officer, liquor inspector	220.89
12529 Jessica Henke, trustee salary, clean-up day	326.00
12530 Diane Purgiel, treasurer's salary, mtg, clean-up day	1,776.88
12531 Diane Franckowiak, supervisor's salary, clean-up day	978.33
12532 Dale Holzschu, trustee salary, clean-up day	326.00

12533 Anna Wasylewski, assessor's salary	1,639.00
12534 Accident Fund	90.00
12535 Michigan Municipal Treasurer's Ass'n, dues	75.00
12536 Dunn's Business Solutions, color toner	617.97
12537 American Waste, clean-up day	14,050.00
12538 Northern Michigan Review, Inc.	41.63
12539 Anna Wasylewski, assessor's education	750.00
12540 Ron Geiger, reimb mileage	92.22
12541 Diane Purgiel, reimb postage, phone & internet, mileage	247.50
12542 Susan Schaedig, reimb phone & internet	30.00
12543 Diane Franckowiak, reimb phone & internet, computer use, registration	166.00
EFTPS October taxes	1,593.44
12544 Centurylink	55.98
12545 Great Lakes Energy	<u>471.81</u>
	25,697.53

Jessica made a **motion** to pay the bills. Seconded by Diane P and carried unanimously.

TREASURER'S REPORT:

Diane P stated that she is continuing to receive tax payments.

Mbank checking 119,288.55 Community Financial 202,571.17 MBank .39 **321,860.11**
Chemical Bank Tax Account **12,156.83**

OLD BUSINESS:

Clean-Up day was a huge success. The largest since its inception.

Diane F made a **motion** to accept Mark Rygwelski's contract for the 2019-2020 snowplowing season. Seconded by Diane P and carried unanimously.

The meeting with the OCRC will be held on October 17, 2019 at 12:30 p.m. The Township Officers meeting will be held on October 15, 2019 at the Otsego County Library.

NEW BUSINESS:

Diane F reviewed the Hidden Lake Condominium Association Proposed Septic System Maintenance.

Diane Franckowiak made a **motion** that Elmira Township decline responsibility for maintaining the proposed sanitary sewage collection system for the Hidden Lake Condominium Association. Seconded by Dale Holzschu and carried unanimously.

Sue mentioned that two cremains are not properly located within the lot of 111. She will contact Attorney, Paul Slough in regard to this issue.

There being no further business to come before the board, Jessica made a **motion** to adjourn. Seconded by Dale and carried unanimously. Meeting adjourned at 6:53 p.m.

Susan Schaedig, Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
NOVEMBER 13, 2019**

A regular meeting of the Elmira Township Board was held on November 13, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Clerk, Susan Schaedig, Treasurer, Diane Purgiel and Trustees Dale Holzschu and Jessica Henke.

Others present were County Commissioner, Bruce Brown, Assessor, Anna Wasylewski and residents Linda Walsh, Aaron, Beth and Casson Goodrich and Tony Reynolds.

Dale made a **motion** to accept the minutes as corrected. Seconded by Jessica and carried unanimously.

PUBLIC COMMENT:

Bruce Brown reported that the Governor has taken funds away from the road commissions, the County is balanced this year but 375,000 will be cut out of next year's budget and that there are State resolutions to change term of office for County Commissioner to four years instead of two.

Resident, Tony Reynolds spoke for the group that live on Franckowiak Road. He stated that their road is in very rough shape and asked the board if there were funds to fix the problems.

Diane F. stated that the board is very aware of the problems and Franckowiak Road comes up at the yearly meeting with the Road Commission.

Unfortunately Elmira Township has other roads in similar condition with more traffic and the board has a list of roads in order of priority that need to be fixed.

We will continue to monitor Franckowiak Road.

ASSESSOR REPORT:

Anna reported that the Township had a small Tribunal case and won. It was in regard to Cell Towers.

She has completed all the building permits except for one pole barn she has not seen.

Anna has visited 305 parcels this year.

FIRE AUTHORITY:

Diane F presented the 2020 budget.

READING OF THE BILLS:

12546	Sylvester Tomaszewski, October PC mtg	110.00
12547	VOID	
12548	Ron Geiger, liquor inspector, ordinance officer	220.89
12549	Paul Hartmann, October PC mtg	130.00
12550	Jessica Henke, trustee salary, October PC mtg, MTA chapter mtg	346.00
12551	Duane Hoffman, October PC mtg	110.00
12552	Diane Purgiel, Treasurer's salary, MTA Chapter & Rd Comm mtgs	1,686.88
12553	Diane Franckowiak, Supv salary, MTA Chapter & Rd Comm mtgs	1,038.33
12554	Dale Holzschu, trustee salary, MTA Chapter & Rd Comm mtgs	266.00
12555	Anna Wasylewski, assessor's salary	1,639.09
12556	Ann Vogel, October PC mtg	110.00
12557	Northern Michigan Review Inc., publish minutes	41.63
12558	Diane Purgiel, reimb mileage, phone & internet	134.64
12559	Susan Schaedig, reimb mileage, phone & internet	66.54
12560	Diane Franckowiak, reimb use of computer, phone & internet	50.00
12561	American Waste	190.00
12562	Dunn's Business Solutions, copies	9.75
12563	United States Postal Service, postage-clerk	165.00
12564	Walmart, garbage bags	15.95
12565	Kirkpatrick, Dubois & Slough PLC, Cemetery Lot 111 and or Ordinance	180.00
12566	United States Postal Service, PO Box 117	54.00
12567	Mid North Printing, clerk envelopes	83.20
12568	MRCLC, Mark Rygwelski-mowing	230.00
12569	Centurylink	55.98
12570	Susan Schaedig, clerk's salary, MTA Chapter & Rd Comm mtgs	1,686.88
EFTPS	November taxes	1,735.00
12586	Great Lakes Energy	<u>473.32</u>
		10,829.08

Diane P made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

Diane P stated that she is working toward being able to send the taxpayers billing on email or an app. Right now there are too many bugs.

Mbank checking \$136,843.52 CD Community Financial \$202,571.17 Mbank Sweep .39

TOTAL \$339,415.08

Chemical Bank Tax Account **\$12,365.01**

OLD BUSINESS:

Attorney Slough gave the board his opinion in regard to Hallock cemetery lot 111. The Theisen Family mistakenly interned urns and placed headstones outside of the platted boundaries of lot 111.

The township can disinter and reinter the urns in the correct space with family approval without a permit, but since the urns are in a common space and not in another burial space the board has decided not to disturb the cremains based on the family's wishes.

Clerk Schaedig will note the incorrect placement of the urns on the record of burial.

NEW BUSINESS:

Diane F. made a **motion** to reappoint Courtney Sparks to the Elmira-Warner Fire Authority Board. Seconded by Diane P and carried unanimously.

Diane F made a **motion** to change the next board meeting to Tuesday, December 3rd at 6:00pm. Seconded by Dale and carried unanimously.

The December board of review will be held on Tuesday, December 10th at 9:00am at the Elmira township hall.

Diane P made a **motion** to donate \$100 to the Otsego County Historical Society. Seconded by Sue and carried unanimously.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jessica and carried unanimously. Meeting adjourned at 7:43pm.

Susan Schaedig Clerk

**ELMIRA TOWNSHIP
COUNTY OF OTSEGO
DECEMBER 3, 2019**

A regular meeting of the Elmira Township Board was held on December 3rd, 2019 at the Elmira Township hall commencing at 6:00 p.m. with Supervisor, Diane Franckowiak calling the meeting to order with the Pledge of Allegiance.

Members present were Supervisor, Diane Franckowiak, Deputy Clerk, Heidi Mead, Treasurer, Diane Purgiel and Trustees Dale Holzschu and Jessica Henke.

Others present were County Commissioner, Bruce Brown.

Diane F. made a **motion** to accept the minutes as corrected. Seconded by Dale and carried unanimously.

READING OF THE BILLS:

12571 Susan Schaedig, Clerk's salary	1,626.88
12572 Ron Geiger, ordinance officer	100.00
12573 Jessica Henke, Trustee salary	206.00
12574 Heidi Mead, Deputy Clerk salary	120.00
12575 Doreen Ostrander, cleaning of hall	187.50
12576 Diane Purgiel, Treasure's salary	1,626.88
12577 Diane Franckowiak, Supervisor salary	858.23
12578 Dale Holzschu, Trustee salary, liquor inspector	326.89
12579 Anna Wasylewski, Assessor's salary	1,639.09
12580 Susan Schaedig, reimb phone & internet	30.00
12581 Diane Franckowiak, reimb use of computer, phone & internet	50.00
12582 United States Postal, postage assessor	100.00
12583 American Waste	95.00
12584 Otsego County Historical	100.00
12585 VOID	

12586	
12587 Norther Michigan Review	41.63
12588 Diane Purgiel, reimb mileage, computer & phone	134.64
12589 VOID	
12590 Diane Purgiel, reimb tax postage	682.00
12591 Century Link	55.98
12592 VOID	
12593 Great Lakes Energy	466.93
EFTPS, December Taxes	1,699.34
23 Intuit QuickBooks PayRoll	650.00
24 Michigan Dept of Treasury	<u>888.71</u>
	11,685.70

Diane P made a **motion** to pay the bills. Seconded by Jessica and carried unanimously.

TREASURER'S REPORT:

Mbank Checking \$132,808.68 CD Community Financial \$202,571.17
Mbank Sweep .39 **TOTAL \$335,380.24** Chemical Bank Tax Acct **\$4,119.32**

OLD BUSINESS:

Diane F made a **motion** to add deputy clerk, Heidi Mead and deputy Treasurer, Sandy Maufort to all bank accounts. Seconded by Diane P and carried unanimously.

NEW BUSINESS:

Diane F made a **motion** to allow any board member to attend the 2020 Board of Review training on February 4th at Treetops resort. Wages and registration will be paid by the township. Seconded by Diane P and carried unanimously.

Diane P made a **motion** to allow any board member to attend the MTA January 22nd workshops at Treetops resort. Wages and registration will be paid by the township. Seconded by Jessica and carried unanimously.

There being no further business to come before the board, Dale made a **motion** to adjourn. Seconded by Jessica and carried . Meeting adjourned at 6:14 PM.

Deputy Clerk Heidi Mead